



PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, MARCH 28, 2023**

Council meetings are live streamed on the Cache County YouTube channel at:
<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AMENDED AGENDA

COUNCIL MEETING

- 5:00 p.m.**
1. **CALL TO ORDER**
 2. **OPENING** – Councilmember Sandi Goodlander
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (March 14, 2023)
 5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Financial Reports:** February 2023 Financial Statements
 - c. **Other Items:**
 6. **ITEMS OF SPECIAL INTEREST**
 - a. Approval of a Local Arts Agency Designation Agreement – Cache Valley Center for the Arts
 - b. Reviewing Sworn Statements for Conflict of Interest submitted by County Employees
 1. Jason Winn
 2. Troy Fredrickson
 3. Devron Anderson
 7. **DEPARTMENT OR COMMITTEE REPORTS**
 - a. Bear River Health Department – Jordan Mathis and Estee Hunt
 1. Possible Board Appointments
 8. **BOARD OF EQUALIZATION MATTERS**
- 5:30 p.m.**
(Estimated)
9. **PUBLIC HEARINGS**
 - a. **Set Public Hearing for April 11, 2023 – Ordinance 2023-13**
An Ordinance amending and superseding chapter 28 of Title 15 of the Cache County Code Regarding Cache County’s Flood Damage Prevention Ordinance.
 - b. **Public Hearing – Ordinance 2023-07 – Vacating a Portion of a Road**
An ordinance to vacate the county road right-of-way or portion of county road right-of-way along 8200 South Street (Sardine Road or Old Sardine Road) lying east of the existing fence line and within the boundaries of Parcel 10-059-0001.
 - c. **Public Hearing – Ordinance 2023-08 – Vacating a Portion of a Road**
An ordinance to vacate all that portion of a currently platted right-of-way between Block 13 & Block 14, Plat “B”, LOGAN ISLAND SURVEY, extending from the northerly right-of-way line of 1100 South to the southerly line of Plat “A”, LOGAN FARM SURVEY, located in the NW ¼ of Section 8, Township 11 North, Rant 1 East, Salt Lake Base & Meridian.

d. **Public Hearing – Ordinance 2023-12 – TYJ Storage Rezone**

A request to rezone approximately 26.42 acres located at approximately 800 W 4200 N, near Smithfield and Hyde Park, from the Agricultural (A10) to the Industrial (I) Zone.

10. **PENDING ACTION**

a. **Resolution 2023-04 Opening the 2023 Budget**

11. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

a. **Ordinance 2023-07 Vacating a Portion of a Road**

An ordinance to vacate the county road right-of-way or portion of county road right-of-way along 8200 South Street (Sardine Road or Old Sardine Road) lying east of the existing fence line and within the boundaries of Parcel 10-059-0001.

b. **Ordinance 2023-08 Vacating a Portion of a Road**

An ordinance to vacate all that portion of a currently platted right-of-way between Block 13 & Block 14, Plat “B”, LOGAN ISLAND SURVEY, extending from the northerly right-of-way line of 1100 South to the southerly line of Plat “A”, LOGAN FARM SURVEY, located in the NW ¼ of Section 8, Township 11 North, Rant 1 East, Salt Lake Base & Meridian.

c. **Ordinance 2023-12 TYJ Storage Rezone**

An ordinance to vacate the county road right-of-way or portion of county road right-of-way along 8200 South Street (Sardine Road or Old Sardine Road) lying east of the existing fence line and within the boundaries of Parcel 10-059-0001.

d. **Resolution 2023-05 Resolution amending the Cache County Personnel Policy & Procedure Manual regarding ethics and receiving compensation for transactions involving the County**

e. **Ordinance 2023-13 An Ordinance amending 17.02 of the Cache County Code and amending 2.20.050 of the Cache County Code to change the appeal authority**

12. **OTHER BUSINESS**

a. **UAC Building Utah Conference**

*April 4-5, 2023 – Dixie Convention Center, St. George
Barbara, Sandi, Kathryn, Mark*

b. **UAC Management Conference**

*April 27-28, 2023 – Salt Palace Convention Center, SLC
Barbara, Sandi, Kathryn, Karl, Dave*

c. **NACo WIR Conference**

*May 17-19, 2023 – Washington County, St. George
Dave, Sandi, Karl, Barbara, Mark*

d. **Smithfield Health Days Parade**

*May 13, 2023 at 10:00 am
Dave, Mark, Barbara*

e. **Discussion of hiring process and cost of contracted auditors**

13. **COUNCIL MEMBER REPORTS**

14. **ADJOURN**



David L. Erickson, Chair

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 435-755-1850 at least three working days prior to the meeting.

CACHE COUNTY COUNCIL

March 14, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Councilmember Barbara Tidwell, Councilmember Kathryn Beus, Councilmember Sandi Goodlander, Councilmember Mark Hurd, Councilmember Karl Ward, Councilmember Nolan Gunnell

MEMEBERS EXCUSED:

STAFF PRESENT: Bartt Nelson, Dustin Hansen, Terryl Warner, Scott Bodily, Nathan Argyle, Cameron Jenson, Scott Bodily

OTHER ATTENDENCE: Clayton Snow, Lee Beus, Bryan Cox, David Benson, Kyle McMullan, Bill King, Kathleen Alder

Workshop

1. **Call to Order**
2. **ARPA Funds Presentation** – Cameron Jenson, Finance Director [5:05](#)
3. **Housing Crisis Task Force Presentation** – Shawn Milne, Bear River Association of Governments Economic Development, spoke [41:55](#). Dr. Damon Cann spoke [47:23](#).
4. **Adjourn**

Council Meeting

1. **Call to Order 5:00p.m.** – Chair David Erickson
2. **Opening Remarks and Pledge of Allegiance** – Councilmember Mark Hurd [0:07](#)
3. **Review and Approval of Agenda APPROVED [1:34](#)**
Action: Motion made by Councilmember Karl Ward to approve the agenda; seconded by Councilmember Barbara Tidwell
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward
Nay: 0
4. **Review and Approval of Minutes APPROVED [1:49](#)**
Action: Motion made by Councilmember Sandi Goodlander to approve the minutes; seconded by Councilmember Barbara Tidwell
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward
Nay: 0
5. **Report of the County Executive [2:11](#)**
A report from the County Executive David Zook.
6. **Department or Committee Reports [17:31](#)**
 - a. Introduction of new CJC Director – Dane Murray, Interim County Attorney [17:40](#)
7. **Board of Equalization Matters [21:34](#)**
Action: Motion made by Councilmember Barbara Tidwell to move into Board of Equalization; seconded by Councilmember Karl Ward
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward
Nay: 0
 - a. Tax Administrator Dianna Schaeffer spoke [21:50](#)
Action: Motion made by Councilmember Karl Ward to approve the recommendations as presented; seconded by Councilmember Nolan Gunnell [23:05](#)
Motion passes.
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward
Nay: 0

Action: Motion made by Councilmember Barbara Tidwell to move out of Board of Equalization; seconded by Councilmember Nolan Gunnell [24:03](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

8. Public Hearings [24:14](#)

a. **Set Public Hearing for March 28, 2023 – Ordinance 2023-12 – TJY Storage Rezone**

A request to rezone approximately 26.42 acres located at approximately 800 W 4200 N, near Smithfield and Hyde Park, from the Agricultural (A10) to the Industrial (I) Zone.

Action: Motion made by Councilmember Barbara Tidwell to set the public hearing for Ordinance 2023-12 for March 28, 2023; seconded by Councilmember Kathryn Beus [24:17](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

b. **Public Hearing – Ordinance 2023-09 – Geneva Rock Rezone** [24:46](#)

A request to approve the Mineral Extraction and Excavation (ME) Overlay Zone to 157.18 acres located northwest of SR 23 & 4800 West, near Newton.

Discussion: Tim Watkins spoke to the ordinance [25:23](#). Councilmember questions and discussion [30:47](#). Matt Phillips spoke and addressed Councilmember questions [43:45](#).

Action: Motion made by Councilmember Karl Ward to close the public hearing; seconded by Councilmember Nolan Gunnell [30:30](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

c. **Public Hearing – Ordinance 2023-10 – Allen Property Rezone** [35:49](#)

An ordinance amending the County Zoning Map by rezoning 8.77 acres located at 501 West 4600 North, near Smithfield from the Agricultural (A10) Zone to the Industrial (I) Zone.

Discussion: Tim Watkins spoke to the ordinance [35:56](#). Kyle McMullan spoke and addressed Councilmember questions [38:42](#).

Action: Motion made by Councilmember Nolan Gunnell to close the public hearing; seconded by Councilmember Karl Ward [42:59](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

d. **Public Hearing – Resolution 2023-04 – Opening the 2023 Budget** [54:26](#)

Discussion: Cameron Jenson spoke and addressed Councilmember questions [54:50](#) ([1:26:10](#)). Chief Deputy Executive Dirk Anderson spoke and addressed Councilmember questions [1:19:22](#). Attorney Dane Murray spoke [1:24:13](#). Justin Maughn spoke [1:28:33](#). Brian Cox spoke [1:31:14](#).

Action: Motion made by Councilmember Nolan Gunnell to close the public hearing; seconded by Councilmember Barbara Tidwell [1:34:42](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

9. Initial Proposals for Consideration of Action [45:18](#)

a. **Ordinance 2023-09 – Geneva Rock Rezone** [45:19](#)

A request to approve the Mineral Extraction and Excavation (ME) Overlay Zone to 157.18 acres located northwest of SR 23 & 4800 West, near Newton.

Action: Motion made by Councilmember Kathryn Beus to waive the rules and approve the ordinance; seconded by Councilmember Nolan Gunnell [45:35](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

b. Ordinance 2023-10 – Allen Property Rezone [46:12](#)

An ordinance amending the County Zoning Map by rezoning 8.77 acres located at 501 West 4600 North, near Smithfield from the Agricultural (A10) Zone to the Industrial (I) Zone.

Action: Motion made by Councilmember Nolan Gunnell to waive the rules and approve the ordinance (with the noted correction of the address); seconded by Councilmember Barbara Tidwell [47:34](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

c. Resolution 2023-04 – Opening the 2023 Budget [1:34:56](#)

Discussion: Councilmember discussion. Dane Murray spoke [1:35:28](#).

d. Ordinance 2023-11 [48:31](#)

An Ordinance re-establishing a botanical, cultural, recreational, and zoological (RAPZ) tax within Cache County, Utah

Discussion: Micah Safsten spoke to the ordinance [49:01](#). Executive David Zook spoke [50:43](#).

Action: Motion made by Councilmember Karl Ward to waive the rules and approve the ordinance; seconded by Councilmember Barbara Tidwell [49:53](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

Action: Motion made by Councilmember Mark Hurd to accept the Executive’s recommendations for the RAPZ Tax committee; seconded by Councilmember Nolan Gunnell [52:27](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Karl Ward

Nay: 0

10. Other Business [1:40:15](#)

- | | |
|--|--|
| a. UAC Building Utah Conference | April 4-5, 2023 – Dixie Convention Center, St. George |
| b. UAC Management Conference | April 27-28, 2023 – Salt Palace Convention Center, SLC |
| c. NACo WIR Conference | May 17-19, 2023 – Washington County, St. George |
| d. Smithfield Health Days Parade | May 13, 2023 at 10:00 a.m. |
| e. Discussion on hiring process and cost of contracting auditors | |

11. Councilmember Reports [1:44:01](#)

David Erickson – No report.

Kathryn Beus – No report.

Karl Ward – No report.

Barbara Tidwell – No report.

Sandi Goodlander – Commented on a Legislative Affairs Committee breakfast.

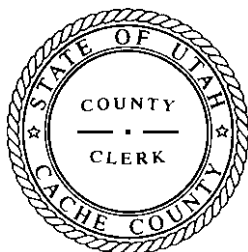
Nolan Gunnell – Commented on Cache Waste Consortium.

Mark Hurd – Commented on the Northern Utah Water Conference.

Adjourn: approximately 6:50 PM

ATTEST: Jess W. Bradfield
County Clerk/Auditor

APPROVAL: David Erickson
Chair



CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	81,726.67	1,481,291.54	28,297,000.00	26,815,708.46	5.2
LICENSES & PERMITS	2,580.00	5,270.00	130,000.00	124,730.00	4.1
INTERGOVERNMENTAL REVENUE	245,502.27	509,721.26	2,247,600.00	1,737,878.74	22.7
CHARGES FOR SERVICES	422,743.45	1,775,161.76	8,917,700.00	7,142,538.24	19.9
FINES & FORFEITURES	12,711.23	27,446.16	126,000.00	98,553.84	21.8
MISCELLANEOUS REVENUE	297,793.96	769,385.88	2,062,000.00	1,292,614.12	37.3
CONTRIBUTIONS & TRANSFERS	500.00	6,081.92	2,569,800.00	2,563,718.08	.2
	<u>1,063,557.58</u>	<u>4,574,358.52</u>	<u>44,350,100.00</u>	<u>39,775,741.48</u>	<u>10.3</u>
<u>EXPENDITURES</u>					
COUNCIL	24,055.65	47,624.65	492,800.00	445,175.35	9.7
PUBLIC DEFENDER	34,362.77	107,578.27	1,127,800.00	1,020,221.73	9.5
EXECUTIVE	32,563.39	67,726.27	490,100.00	422,373.73	13.8
FINANCE	58,168.65	213,804.27	902,000.00	688,195.73	23.7
HUMAN RESOURCES	59,571.24	103,067.24	523,400.00	420,332.76	19.7
GIS DEPT	17,301.48	28,364.24	132,900.00	104,535.76	21.3
INFORMATION TECHNOLOGY SYSTE	108,555.55	187,865.15	1,229,700.00	1,041,834.85	15.3
AUDITOR	3,208.17	4,979.60	35,500.00	30,520.40	14.0
CLERK	18,220.21	28,331.10	280,000.00	251,668.90	10.1
RECORDER	30,377.03	61,963.06	1,013,500.00	951,536.94	6.1
ATTORNEY	168,156.11	342,145.34	2,491,400.00	2,149,254.66	13.7
VICTIM ADVOCATE	70,391.46	144,355.85	1,230,900.00	1,086,544.15	11.7
NON-DEPARTMENTAL	4,854.83	164,778.76	48,300.00	(116,478.76)	341.2
BUILDING & GROUNDS	29,276.16	64,226.19	393,400.00	329,173.81	16.3
ELECTIONS	11,383.92	22,152.83	542,200.00	520,047.17	4.1
ECONOMIC DEVELOPMENT	13,551.77	10,013.00	210,000.00	199,987.00	4.8
SHERIFF: CRIMINAL	830,912.13	1,285,851.39	6,527,700.00	5,241,848.61	19.7
SHERIFF: SUPPORT SERVICES	168,880.51	467,354.59	3,774,100.00	3,306,745.41	12.4
SHERIFF: ADMINISTRATION	180,505.95	289,111.28	1,834,900.00	1,545,788.72	15.8
SHERIFF: SEARCH AND RESCUE	2,450.47	41,274.32	211,000.00	169,725.68	19.6
SHERIFF: EXPLORER	.00	.00	36,200.00	36,200.00	.0
SHERIFF: CORRECTIONS	516,414.30	1,361,824.13	10,414,100.00	9,052,275.87	13.1
SHERIFF: IT	13,927.98	18,990.33	47,300.00	28,309.67	40.2
SHERIFF: ANIMAL CONTROL	14,468.41	30,819.24	208,700.00	177,880.76	14.8
ANIMAL IMPOUND	24,422.86	46,546.96	391,600.00	345,053.04	11.9
SHERIFF: EMERGENCY MANAGEMEN	14,657.88	25,924.92	184,100.00	158,175.08	14.1
AMBULANCE	189,571.75	342,167.78	2,110,100.00	1,767,932.22	16.2
FIRE	(9.15)	409,576.42	1,415,700.00	1,006,123.58	28.9
FAIRGROUNDS	202,883.46	270,946.10	1,461,000.00	1,190,053.90	18.6
LIBRARY	21,884.60	33,400.96	224,700.00	191,299.04	14.9
USU AG EXTENSION SERVICE	.00	(21.69)	254,600.00	254,621.69	.0
COUNTY FAIR	310.16	310.16	229,600.00	229,289.84	.1
RODEO	.00	2,040.00	363,300.00	361,260.00	.6
STATE FAIR	.00	.00	1,000.00	1,000.00	.0
CONTRIBUTIONS	.00	2,262.88	1,405,500.00	1,403,237.12	.2
TRANSFERS OUT	.00	.00	2,072,000.00	2,072,000.00	.0
MISCELLANEOUS	688.66	688.66	39,000.00	38,311.34	1.8

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
2,865,968.36	6,228,044.25	44,350,100.00	38,122,055.75	14.0
(1,802,410.78)	(1,653,685.73)	.00	1,653,685.73	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

TAX ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	17,654.37	312,418.64	3,895,500.00	3,583,081.36	8.0
CHARGES FOR SERVICES	27,631.13	54,049.04	564,600.00	510,550.96	9.6
MISCELLANEOUS REVENUE	2,121.99	4,225.20	1,000.00	(3,225.20)	422.5
CONTRIBUTIONS & TRANSFERS	.00	.00	658,800.00	658,800.00	.0
	<u>47,407.49</u>	<u>370,692.88</u>	<u>5,119,900.00</u>	<u>4,749,207.12</u>	<u>7.2</u>
<u>EXPENDITURES</u>					
TAX ADMINISTRATION ALLOCATIONS	185,153.38	355,441.32	1,707,000.00	1,351,558.68	20.8
INFORMATION TECHNOLOGY SYSTE	35,634.31	77,817.71	466,600.00	388,782.29	16.7
TREASURER	24,553.67	54,592.68	352,300.00	297,707.32	15.5
ASSESSOR	161,432.47	335,985.34	2,287,000.00	1,951,014.66	14.7
CONTRIBUTIONS	1,050.63	1,050.63	223,000.00	221,949.37	.5
MISCELLANEOUS	310.70	881.90	84,000.00	83,118.10	1.1
	<u>408,135.16</u>	<u>825,769.58</u>	<u>5,119,900.00</u>	<u>4,294,130.42</u>	<u>16.1</u>
	<u>(360,727.67)</u>	<u>(455,076.70)</u>	<u>.00</u>	<u>455,076.70</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

MUNICIPAL SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	8,716,000.00	8,716,000.00	.0
LICENSES & PERMITS	95,215.34	287,010.28	1,538,000.00	1,250,989.72	18.7
INTERGOVERNMENTAL REVENUE	.00	8,600.00	3,198,400.00	3,189,800.00	.3
CHARGES FOR SERVICES	61,887.12	63,178.43	1,082,700.00	1,019,521.57	5.8
MISCELLANEOUS REVENUE	42,115.00	242,492.68	317,000.00	74,507.32	76.5
CONTRIBUTIONS & TRANSFERS	.00	.00	4,042,700.00	4,042,700.00	.0
	<u>199,217.46</u>	<u>601,281.39</u>	<u>18,894,800.00</u>	<u>18,293,518.61</u>	<u>3.2</u>
<u>EXPENDITURES</u>					
DEVELOPMENT SERVICES ADMIN	17,111.08	29,922.90	454,100.00	424,177.10	6.6
ZONING ADMINISTRATION	27,804.63	70,899.57	478,200.00	407,300.43	14.8
FIRE DISTRICT	109,014.00	109,014.00	382,600.00	273,586.00	28.5
BUILDING INSPECTION	63,047.52	370,586.51	1,093,400.00	722,813.49	33.9
ANIMAL CONTROL	.00	.00	12,000.00	12,000.00	.0
PUBLIC WORKS	50,816.75	96,102.21	729,700.00	633,597.79	13.2
ROAD	303,380.07	554,459.91	6,485,200.00	5,930,740.09	8.6
VEGETATION MANAGEMENT	98,367.88	125,099.44	927,100.00	802,000.56	13.5
ENGINEERING	38,084.59	57,417.17	2,728,900.00	2,671,482.83	2.1
TRAILS MANAGEMENT	12,823.58	19,138.91	419,900.00	400,761.09	4.6
CONTRIBUTIONS	.00	.00	4,380,400.00	4,380,400.00	.0
TRANSFERS OUT	.00	.00	801,800.00	801,800.00	.0
MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	<u>720,450.10</u>	<u>1,432,640.62</u>	<u>18,894,800.00</u>	<u>17,462,159.38</u>	<u>7.6</u>
	<u>(521,232.64)</u>	<u>(831,359.23)</u>	<u>.00</u>	<u>831,359.23</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	4,763.94	84,453.22	1,083,000.00	998,546.78	7.8
CHARGES FOR SERVICE	25,734.00	47,211.00	305,000.00	257,789.00	15.5
CONTRIBUTIONS	.00	.00	173,700.00	173,700.00	.0
	<u>30,497.94</u>	<u>131,664.22</u>	<u>1,561,700.00</u>	<u>1,430,035.78</u>	<u>8.4</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	377,879.00	377,879.00	1,511,700.00	1,133,821.00	25.0
CONTRIBUTIONS	.00	.00	50,000.00	50,000.00	.0
	<u>377,879.00</u>	<u>377,879.00</u>	<u>1,561,700.00</u>	<u>1,183,821.00</u>	<u>24.2</u>
	<u>(347,381.06)</u>	<u>(246,214.78)</u>	<u>.00</u>	<u>246,214.78</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CACHE CO REDEVELOPMENT AGENCY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	70,000.00	70,000.00	.0
CONTRIBUTIONS	.00	.00	266,000.00	266,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>336,000.00</u>	<u>336,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	.00	.00	322,600.00	322,600.00	.0
TRANSFERS OUT	.00	.00	13,400.00	13,400.00	.0
	<u>.00</u>	<u>.00</u>	<u>336,000.00</u>	<u>336,000.00</u>	<u>.0</u>
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 230

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,400,000.00	1,400,000.00	.0
INTERGOVERNMENTAL REVENUE	.00	17,709.50	.00	(17,709.50)	.0
CHARGES FOR SERVICES	1,220.88	2,319.15	36,000.00	33,680.85	6.4
CONTRIBUTIONS & TRANSFERS	.00	.00	14,200.00	14,200.00	.0
	<u>1,220.88</u>	<u>20,028.65</u>	<u>1,450,200.00</u>	<u>1,430,171.35</u>	<u>1.4</u>
<u>EXPENDITURES</u>					
VISITORS BUREAU	57,130.81	95,962.56	1,037,100.00	941,137.44	9.3
CONTRIBUTIONS	.00	.00	152,200.00	152,200.00	.0
TRANSFERS OUT	.00	.00	260,900.00	260,900.00	.0
	<u>57,130.81</u>	<u>95,962.56</u>	<u>1,450,200.00</u>	<u>1,354,237.44</u>	<u>6.6</u>
	<u>(55,909.93)</u>	<u>(75,933.91)</u>	<u>.00</u>	<u>75,933.91</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

COUNCIL ON AGING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	40,837.48	75,087.26	454,900.00	379,812.74	16.5
CHARGES FOR SERVICES	93.90	660.24	8,400.00	7,739.76	7.9
MISCELLANEOUS REVENUE	135.51	226.83	2,000.00	1,773.17	11.3
CONTRIBUTIONS & TRANSFERS	5,775.33	12,795.34	871,700.00	858,904.66	1.5
	<u>46,842.22</u>	<u>88,769.67</u>	<u>1,337,000.00</u>	<u>1,248,230.33</u>	<u>6.6</u>
<u>EXPENDITURES</u>					
CONTRIBUTIONS	.00	.00	34,400.00	34,400.00	.0
SC: NUTRITION	59,079.24	100,692.51	710,700.00	610,007.49	14.2
SC: CENTER	23,792.09	46,446.42	411,700.00	365,253.58	11.3
SC: ACCESS	13,715.85	29,414.01	180,200.00	150,785.99	16.3
	<u>96,587.18</u>	<u>176,552.94</u>	<u>1,337,000.00</u>	<u>1,160,447.06</u>	<u>13.2</u>
	<u>(49,744.96)</u>	<u>(87,783.27)</u>	<u>.00</u>	<u>87,783.27</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

MENTAL HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	319,287.06	666,280.67	4,200,000.00	3,533,719.33	15.9
CONTRIBUTIONS	.00	38,600.00	494,400.00	455,800.00	7.8
	<u>319,287.06</u>	<u>704,880.67</u>	<u>4,694,400.00</u>	<u>3,989,519.33</u>	<u>15.0</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	.00	4,694,400.00	4,694,400.00	.0
	<u>.00</u>	<u>.00</u>	<u>4,694,400.00</u>	<u>4,694,400.00</u>	<u>.0</u>
	<u>319,287.06</u>	<u>704,880.67</u>	<u>.00</u>	<u>(704,880.67)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RESTAURANT TAX FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	2,453,000.00	2,453,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>2,453,000.00</u>	<u>2,453,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
TOURISM AWARDS	33,859.03	33,859.03	367,900.00	334,040.97	9.2
FACILITY AWARDS	254,414.00	254,414.00	2,085,100.00	1,830,686.00	12.2
	<u>288,273.03</u>	<u>288,273.03</u>	<u>2,453,000.00</u>	<u>2,164,726.97</u>	<u>11.8</u>
	<u>(288,273.03)</u>	<u>(288,273.03)</u>	<u>.00</u>	<u>288,273.03</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RAPZ TAX FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	3,158,000.00	3,158,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>3,158,000.00</u>	<u>3,158,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
FACILITIES AWARDS	32,919.00	32,919.00	1,595,300.00	1,562,381.00	2.1
PROGRAM AWARDS	44,500.00	45,500.00	1,465,300.00	1,419,800.00	3.1
TRANSFERS OUT	.00	.00	97,400.00	97,400.00	.0
	<u>77,419.00</u>	<u>78,419.00</u>	<u>3,158,000.00</u>	<u>3,079,581.00</u>	<u>2.5</u>
	<u>(77,419.00)</u>	<u>(78,419.00)</u>	<u>.00</u>	<u>78,419.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CCCOG FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	7,898,000.00	7,898,000.00	.0
	.00	.00	7,898,000.00	7,898,000.00	.0
<u>EXPENDITURES</u>					
ROAD PROJECTS	.00	.00	6,172,900.00	6,172,900.00	.0
TRANSFERS OUT	.00	.00	1,725,100.00	1,725,100.00	.0
	.00	.00	7,898,000.00	7,898,000.00	.0
	.00	.00	.00	.00	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	2,277.37	72,955.80	80,000.00	7,044.20	91.2
MISCELLANEOUS REVENUE	2,016.14	2,016.14	44,000.00	41,983.86	4.6
AIRPORT LAND LEASE REVENUES	628.90	628.90	111,200.00	110,571.10	.6
CONTRIBUTIONS & TRANSFERS	.00	.00	196,700.00	196,700.00	.0
	<u>4,922.41</u>	<u>75,600.84</u>	<u>431,900.00</u>	<u>356,299.16</u>	<u>17.5</u>
<u>EXPENDITURES</u>					
AIRPORT	24,155.08	38,010.94	423,900.00	385,889.06	9.0
CONTRIBUTIONS	.00	.00	8,000.00	8,000.00	.0
	<u>24,155.08</u>	<u>38,010.94</u>	<u>431,900.00</u>	<u>393,889.06</u>	<u>8.8</u>
	<u>(19,232.67)</u>	<u>37,589.90</u>	<u>.00</u>	<u>(37,589.90)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CHILDREN'S JUSTICE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	92,174.18	92,174.18	316,800.00	224,625.82	29.1
CONTRIBUTIONS & TRANSFERS	.00	.00	153,000.00	153,000.00	.0
	<u>92,174.18</u>	<u>92,174.18</u>	<u>469,800.00</u>	<u>377,625.82</u>	<u>19.6</u>
<u>EXPENDITURES</u>					
CHILDREN'S JUSTICE CENTER	23,476.76	49,321.32	460,800.00	411,478.68	10.7
CONTRIBUTIONS	.00	.00	9,000.00	9,000.00	.0
	<u>23,476.76</u>	<u>49,321.32</u>	<u>469,800.00</u>	<u>420,478.68</u>	<u>10.5</u>
	<u>68,697.42</u>	<u>42,852.86</u>	<u>.00</u>	<u>(42,852.86)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	2,104.02	3,971.37	.00	(3,971.37)	.0
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	1,879,900.00	1,879,900.00	.0
	<u>2,104.02</u>	<u>3,971.37</u>	<u>1,879,900.00</u>	<u>1,875,928.63</u>	<u>.2</u>
<u>EXPENDITURES</u>					
CAPITAL LEASE: PATROL VEHICLE	.00	.00	795,900.00	795,900.00	.0
SALES TAX REVENUE BONDS	1,750.00	1,750.00	1,062,700.00	1,060,950.00	.2
CAPITAL LEASE: FIRE-EMS VEHICL	.00	.00	21,300.00	21,300.00	.0
	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,879,900.00</u>	<u>1,878,150.00</u>	<u>.1</u>
	<u>354.02</u>	<u>2,221.37</u>	<u>.00</u>	<u>(2,221.37)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
ROAD FACILITIES	7,791.06	7,791.06	.00	(7,791.06)	.0
	7,791.06	7,791.06	.00	(7,791.06)	.0
	(7,791.06)	(7,791.06)	.00	7,791.06	.0

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

ROADS SPECIAL SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	.00	120,000.00	120,000.00	.0
MISCELLANEOUS REVENUE	486.94	977.11	1,000.00	22.89	97.7
	<u>486.94</u>	<u>977.11</u>	<u>121,000.00</u>	<u>120,022.89</u>	<u>.8</u>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	121,000.00	121,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>121,000.00</u>	<u>121,000.00</u>	<u>.0</u>
	<u>486.94</u>	<u>977.11</u>	<u>.00</u>	<u>(977.11)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

NPIC FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.48	.96	.00	(.96)	.0
	<u>.48</u>	<u>.96</u>	<u>.00</u>	<u>(.96)</u>	<u>.0</u>
<u>EXPENDITURES</u>					
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>.48</u>	<u>.96</u>	<u>.00</u>	<u>(.96)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CCCF

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	48.37	96.71	100.00	3.29	96.7
CONTRIBUTIONS & TRANSFERS	.00	.00	51,000.00	51,000.00	.0
	<u>48.37</u>	<u>96.71</u>	<u>51,100.00</u>	<u>51,003.29</u>	<u>.2</u>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	50,000.00	50,000.00	.0
MISCELLANEOUS	50.00	100.00	1,100.00	1,000.00	9.1
	<u>50.00</u>	<u>100.00</u>	<u>51,100.00</u>	<u>51,000.00</u>	<u>.2</u>
	<u>(1.63)</u>	<u>(3.29)</u>	<u>.00</u>	<u>3.29</u>	<u>.0</u>

Overview

The Utah Division of Arts & Museums offers operational support funding to designated Local Arts Agencies to ensure the cultural, civic, educational, and economic benefits of the arts are accessible to communities throughout the state. The title “agency” may refer to a council, board, committee, or other organization.

Local Arts Agency Definition

A Local Arts Agency (LAA) is the primary organization in a defined geographical area that supports and advances the arts for its community by engaging residents, identifying and addressing community needs, reflecting community demographics, contributing to the quality of life, building community identity, and supporting artists and arts organizations. A Local Arts Agency is differentiated from other community arts organizations by its responsibility for fostering the arts throughout the community and by offering various types of arts services and/or activities that are often multidisciplinary in nature. A Local Arts Agency can be an agency of local government, a nonprofit organization, or a hybrid of the two.

Qualifications

To be recognized as an official Local Arts Agency, the organization must be designated by the city/county government for the defined community they serve. The organization, whether a 501(c)(3) or under the umbrella of the governing body for the community, must also offer their community **at least four** of the following services: (please check all that apply)

Provide access to diverse art forms that facilitate public participation

Offer programs and services that include and support the cultural diversity and traditional arts of the community

Engage in community development through the arts

Conduct cultural and community assessment and planning that encourages input from community members

Provide stewardship of a community’s art collection(s)

Engage in programs that promote arts advocacy efforts at the local, state, or national level

Provide and/or support arts education (K-12, adult education, creative aging, etc.)

Manage a public art program

Produce or present arts programs such as festivals, public art projects, community theatre, concerts, workshops, etc.

Grant or provide financial support to cultural organizations or artists in the community

Facilitate economic development efforts that support the creative economy through arts industries

Manage one or more cultural facilities in the community

Contribute to creative placemaking activities

Undertake public relations or marketing services for LAA arts programs and for other arts and cultural activities in the community



Submitter: Matt Phillips
Department: Public Works
Requested Meeting Date: March 28, 2023 and April 11, 2023

Agenda Item Language (March 28 meeting):

PUBLIC HEARINGS

Set Public Hearing for April 11, 2022 - Ordinance 2023-13:

An Ordinance amending and superseding chapter 28 of Title 15 of the Cache County Code Regarding Cache County's Flood Damage Prevention Ordinance.

Agenda Item Language (April 11 meeting):

PUBLIC HEARINGS

Public Hearing - Ordinance 2023-13:

An Ordinance amending and superseding chapter 28 of Title 15 of the Cache County Code Regarding Cache County's Flood Damage Prevention Ordinance.

INITIAL PROPOSALS FOR CONSIDERATION OF ACTION

Ordinance 2023-13: An Ordinance amending and superseding chapter 28 of Title 15 of the Cache County Code Regarding Cache County's Flood Damage Prevention Ordinance.

Recommendation: At the March 28, 2023 Council meeting Set the Public Hearing for April 11, 2023, and approve the Ordinance during the April 11, 2023 meeting.

Background: FEMA has revised the Cache County Flood Insurance Rate Maps. The maps and accompanying Flood Insurance Study will become effective May 9, 2023. Prior to the effective date, Cache County must adopt or revise local floodplain management regulations to reference the revised study date and incorporate any other necessary changes to meet or exceed minimum standards to remain in good standing with the National Flood Insurance Program. Remaining in good standing with the National Flood Insurance Program ensures residents can purchase or renew flood insurance policies and your community will be eligible for federal disaster assistance.

Fiscal Impact: None

Public Hearing Required: Yes, the Agenda Item is set a Public Hearing



Cache
County
1857

County Council Meeting Memorandum

Presenter Name: Matt Phillips, Public Works Director

Presentation Time: No presentation planned, just there to answer questions.

Point of Contact: Matt Phillips

Legal Review: Ordinance has been sent to County Attorney

RESOLUTION NO. 2023-04

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2023 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2023 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2023 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on March 28, 2023.

ATTESTED TO:

CACHE COUNTY COUNCIL

Jess Bradfield, Cache County Clerk-Auditor

Dave Erickson, Council Chair



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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GENERAL Cameron Jensen

1. Funding contribution for the NACo National Center for Public Lands Counties. This contribution was paid to UAC as part of a fundraising effort for the new facility and initial operating costs. Council agreed to this contribution in 2022 and it was paid in January. If the fundraising effort is not successful, these funds may be reimbursed to the County. The funding source for the County is LATCF, which is already budgeted.

100-38-90000	APPROPRIATED FUND BALANCE	-4,600	Use of Fund Balance	General
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	4,600	Contributions to Other Units	General

2. Resolution to 6f land conversion agreement regarding the Land and Water Conservation Fund (LWCF) converting from land the County owned in North Logan to land owned by North Logan, Hyde Park, and Nibley for recreational use. Funding originated with the sale of 4 parcels associated with the original land owned by the County. See attached documentation.

100-4800-920	CONTRIBUTIONS TO OTHER UNITS	1,298,071	Contributions to Other Units	General
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	439,702	Contributions to Other Units	General
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	1,405,862	Contributions to Other Units	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,143,635	Use of Fund Balance	General

PUBLIC DEFENDER Mike McGinnis

3. Public Defender contract revenue. Contract is \$97,000.00 plus mileage reimbursement for Managing Defender. Mileage estimate is \$0.655 per mile for 50 miles round trip, with 2 trips per week (50 miles x 2 trips x 52 weeks x \$0.655 = \$3,406).

100-34-19500	PUBLIC DEFENDER REVENUE	-100,000	Charges for Services	General
100-4126-230	TRAVEL	3,400	Public Defender	General
100-38-90000	APPROPRIATED FUND BALANCE	96,600	Use of Fund Balance	General

4. Security upgrades for Public Defender's office

100-4126-251	MINOR EQUIPMENT	4,000	Public Defender	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General

HR Mike McGinnis

5. Funding for employee condolence gifts. Transferring from Miscellaneous Expense at the request of the Executive.

100-4960-600	MISCELLANEOUS EXPENSE	-1,000	Miscellaneous and General	General
100-4134-481	HUMAN RESOURCE EXPENSES	1,000	Human Resources	General

ATTORNEY Dane Murray

6. ARPA: Case management software for Attorney's Office. Bid received for this project is good through April, and prices will go up \$25,000-\$50,000 after that time.

100-4145-311	SOFTWARE PACKAGES	150,000	Attorney	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-150,000	Intergovernmental	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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VICTIM ADVOCATE

Terryl Warner

7. Victim Advocates portion of Utilities at the CJC, missed in original budget request.

100-4148-270	UTILITIES	6,000	Victim Advocate	General
100-38-90000	APPROPRIATED FUND BALANCE	-6,000	Use of Fund Balance	General

8. State First Responder Mental Health Grant award. Related expenses are already budgeted.

100-33-43000	MISC STATE GRANTS	-240,000	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	240,000	Use of Fund Balance	General

9. Change Victim Advocate Director position allocated from 50% to 100%. Previously, 50% was paid by CJC since the director managed both departments. New CJC director started 3.13.2023.

100-4148-110	FULL TIME EMPLOYEES	41,900	Victim Advocate	General
100-4148-130	EMPLOYEE BENEFITS	19,400	Victim Advocate	General
100-38-90000	APPROPRIATED FUND BALANCE	-61,300	Use of Fund Balance	General

10. New full time position: Victim Advocate I/Office Specialist; begin in April

100-4148-110	FULL TIME EMPLOYEES	29,500	Victim Advocate	General
100-4148-130	EMPLOYEE BENEFITS	20,900	Victim Advocate	General
100-38-90000	APPROPRIATED FUND BALANCE	-50,400	Use of Fund Balance	General

BUILDINGS AND GROUNDS

Dennis Gardner

11. Security wall constructed in the basement of the Historic Courthouse to separate attorney's requiring security from other offices.

100-38-90000	APPROPRIATED FUND BALANCE	-3,600	Use of Fund Balance	General
100-4160-260	BUILDING & GROUNDS	3,600	Buildings and Grounds	General

ECONOMIC DEVELOPMENT

Executive

12. Unspent FY23 Part A and B(Plus Match) Rural County grant funds.

100-33-44300	STATE GRANT - RURAL COUNTY	-63,900	Intergovernmental	General
100-33-44300	STATE GRANT - RURAL COUNTY	-42,000	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-18,000	Use of Fund Balance	General
100-4193-490	SPECIAL GRANT PROJECTS	123,900	Economic Development	General

SHERIFF

Chad Jensen

13. LETPA Pass Through Grant funding for Pole Camera's for the Sheriff's Office, as previously discussed by the Sheriff.

100-33-13000	FEDERAL GRANTS - MISCELLANEOUS	-150,000	Intergovernmental	General
100-4210-740	CAPITALIZED EQUIPMENT	150,000	Sheriff: Criminal	General

14. Office furniture for Civil division. Funded through fees charged for civil services.

100-34-21500	CIVIL FEES	-10,000	Charges for Services	General
100-4211-410	CIVIL SERVICES	10,000	Sheriff: Support Services	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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14. Additional funds to equipment to complete the Animal Shelter

100-4215-720	BUILDING	50,500	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-50,500	Use of Fund Balance	General

16. Replace kitchen and laundry equipment for the jail.

100-4230-740	CAPITALIZED EQUIPMENT	43,000	Sheriff: Corrections	General
100-38-90000	APPROPRIATED FUND BALANCE	-43,000	Use of Fund Balance	General

FIRE

Rod Hammer

17. Reallocate funding provided for Ambulance purchase to purchase a Ladder Truck instead. Recommended by the Fire Board on 2.28.2023.

100-4260-740	CAPITALIZED EQUIPMENT	-240,000	Ambulance	General
100-4265-740	CAPITALIZED EQUIPMENT	240,000	Fire	General

FAIRGROUNDS

Bart Esplin

18. Event Center generator engineering and design.

100-4511-310	PROFESSIONAL & TECHNICAL	10,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	General

19. Expense account reclassification for the security camera server and camera upgrade.

100-4511-311	SOFTWARE	-2,300	Fairgrounds	General
100-4511-720	BUILDINGS	2,300	Fairgrounds	General

DEVELOPMENT SERVICES

Dirk Anderson

20. Grant funding awarded by the Office of the Property Rights Ombudsman to create 2 public education videos with a focus on housing, land use, and planning for growth. There is \$15,000 for creating the videos and another \$15,000 for outreach.

200-33-44990	STATE AWARDS - OTHER	-30,000	Intergovernmental	Municipal Services
200-4180-310	PROF & TECHNICAL - ZONING	30,000	Zoning Administration	Municipal Services

ROAD

Matt Phillips

21. Additional funding to purchase Asphalt Distributor in lieu of continued annual lease.

200-4415-740	CAPITALIZED EQUIPMENT	150,000	Roads	Municipal Services
200-4415-412	CHIP & SEAL ROADS - COUNTY	-45,000	Roads	Municipal Services
200-38-90000	APPROP. FUND BALANCE - ROADS	-105,000	Use of Fund Balance	Municipal Services

TRAILS

Landis Wenger

22. Additional funding for trainings and conferences for the new trail coordinator.

200-4780-230	TRAVEL & TRAINING	4,000	Trails Management	Municipal Services
200-38-93000	APPR FUND BALANCE - PARKS/REC	-4,000	Use of Fund Balance	Municipal Services



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
23. Trail Feasibility Study was finalized in 2023 and no budget was allocated to the completion of the project.				
200-4780-315	TRAIL PLANNING AND DESIGN	3,300	Trails Management	Municipal Services
200-38-93000	APPR FUND BALANCE - PARKS/REC	-3,300	Use of Fund Balance	Municipal Services
24. 800 West Trail Phase 2 State Grant Project to be started in 2023.				
200-4780-480	TRAIL DEVELOPMENT	805,300	Trails Management	Municipal Services
200-33-44310	STATE AWARDS - UDOT - TRAILS	-805,300	Intergovernmental	Municipal Services
25. Deep Canyon Trailhead - Utah Outdoor Recreation grant for 2023				
200-4780-480	TRAIL DEVELOPMENT	135,000	Trails Management	Municipal Services
200-33-44910	STATE AWARDS - TRAILS	-135,000	Intergovernmental	Municipal Services
26. Deep Canyon Trailhead - MERC Family Foundation Donation for 2023				
200-4780-480	TRAIL DEVELOPMENT	10,000	Trails Management	Municipal Services
200-38-93000	APPR FUND BALANCE - PARKS/REC	-10,000	Use of Fund Balance	Municipal Services
SENIOR CENTER				Giselle Madrid
27. Correct supplies budget. The original budget was intended to be \$6,000 to reflect actual cost, but only \$600 was recorded.				
240-4971-240	SUPPLIES	5,400	Senior Center	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-5,400	Transfers from Other Funds	Council on Aging
100-38-90000	APPROPRIATED FUND BALANCE	-5,400	Use of Fund Balance	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	5,400	Transfers to Other Funds	General
AIRPORT				Jason Ririe
28. Seasonal employee reclassified to Part Time employee				
277-4460-125	SEASONAL EMPLOYEES	-11,500	Airport	Airport
277-4460-120	PART TIME EMPLOYEES	11,500	Airport	Airport
29. FAA Grant to Replace Directional Signs. Total project cost includes State and County match.				
277-33-15400	FED GRANT - FAA SIGN REPLACE	-160,000	Intergovernmental	Airport
277-33-44402	STATE GRANT	-8,250	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-8,250	Use of Fund Balance	Airport
277-4460-739	GRANT PROJECTS	176,500	Airport	Airport
30. Remaining balance of Airport Master Plan not completed in 2022.				
277-33-15000	FED GRANT - SCASDP	-312,400	Intergovernmental	Airport
277-33-44402	STATE GRANT	-16,200	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-16,200	Use of Fund Balance	Airport
277-4460-311	PROF & TECH ACCOUNTING	344,800	Airport	Airport



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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CHILDREN'S JUSTICE CENTER

Terryl Warner

31. New Position - CJC Director allocated at 100%. Portion of wages to be funded by one time additional AG grant funds.				
290-33-15000	CRIME VICTIM CHILDRENS JUSTICE	-28,200	Intergovernmental	Children's Justice Center
290-4149-110	FULL TIME EMPLOYEES	23,200	Children's Services	Children's Justice Center
290-4149-130	EMPLOYEE BENEFITS	15,000	Children's Services	Children's Justice Center
290-38-10100	TRANSFER IN - GENERAL FUND	-10,000	Transfers from Other Funds	Children's Justice Center
100-4810-290	TRANSFER OUT - CJC	10,000	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	General

32. Request to use unspent funds from 2022 for furniture, equipment and non-functional items at CJC.				
290-4149-740	EQUIPMENT / FURNITURE	14,000	Children's Services	Children's Justice Center
290-38-90000	APPROPRIATED FUND BALANCE	-14,000	Use of Fund Balance	Children's Justice Center

Reappropriation of Unspent Purchase Orders

HR

Amy Adams

33. PO #29446 Dell Marketing - Laptop ordered in 2022, but not received until 2023.				
100-4134-250	EQUIPMENT SUPPLIES & MAINT	2,200	Human Resources	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-2,200	Use of Fund Balance	General

34. PO #29438 Amazon - Solar Chargers ordered in 2022, but not received until 2023. PO for \$9895.00, but actual cost was \$9,103.60.				
100-4134-481	HUMAN RESOURCE EXPENSES	9,100	Human Resources	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-9,100	Use of Fund Balance	General

IT

Bartt Nelson

35. PO #29333 Observian - Additional seats for google frontline.				
100-4136-215	SOFTWARE SUBSCRIP & LICENSES	4,100	IT	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-4,100	Use of Fund Balance	General

36. PO #29427 CDW Government Inc - Sheriff Patrol toughbooks ordered in 2022 but not recieved until 2023.				
100-4136-251	NON-CAPITALIZED EQUIPMENT	8,700	IT	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-8,700	Use of Fund Balance	General

37. PO #29430 CVE Technologies Group Inc - Network data switch refresh ordered in 2022 but not received until 2023.				
100-4136-251	NON-CAPITALIZED EQUIPMENT	23,400	IT	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-23,400	Use of Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
RECORDER				Devron Anderson
38. PO #29440 Kofile - 1970's ownership plats binders and custom packets.				
100-4144-620	MISC SERVICES	26,700	Recorder	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-26,700	Use of Fund Balance	General
BUILDINGS AND GROUNDS				Dennis Gardner
39. PO #29418 Christoffersen Heating and Air Conditioning Inc - Replace HVAC unit not completed until 2023.				
100-4160-740	CAPITALIZED EQUIPMENT	11,900	Buildings and Grounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-11,900	Use of Fund Balance	General
SHERIFF				Chad Jensen
40. PO #29391 MS Martin Enterprises - Shotstop Non Ceramic Plates, ordered in 2022 but no paid invoice yet. (2.23.23)				
100-4210-250	EQUIPMENT SUPPLIES & MAINT	2,400	Sheriff: Criminal	General
100-4211-255	PROBATION ANKLE MONITORS	5,000	Sheriff: Support Services	General
100-4215-480	SPECIAL DEPARTMENT SUPPLIES	3,000	Sheriff: Administration	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-10,400	Use of Fund Balance	General
41. PO #29136 Cache Valley Electric - Wireless Refresh for Covid grant not completed in 2022.				
100-33-43000	MISC STATE GRANTS	-26,000	Intergovernmental	General
100-4215-740	CAPITALIZED EQUIPMENT	26,000	Sheriff: Administration	General
42. PO #29292 Arrow Fence - Struggled to get vendor to work on project before bad weather, due to other ongoing projects and supply chain issues. Need to roll over to complete gate and fencing project in Spring 2023.				
100-4216-740	CAPITALIZED EQUIPMENT	40,000	Emergency Management	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-40,000	Use of Fund Balance	General
42. PO #29420 RC Welding & Fabrication - Grating for open trench. Not able to complete in 2022, but should be able to complete in Spring 2023.				
100-4216-740	CAPITALIZED EQUIPMENT	6,800	Emergency Management	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-6,800	Use of Fund Balance	General
44. PO #29429 C&R Auto and Trailer Sales - Ordered Mobile Command Trailer in 2022, but didn't receive trailer until 2023.				
100-4216-740	CAPITALIZED EQUIPMENT	36,500	Emergency Management	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-36,500	Use of Fund Balance	General
45. PO #29137 and 29297 Carrier - HVAC Upgrades for Covid Grant not completed in 2022.				
100-33-43000	MISC STATE GRANTS	-213,100	Intergovernmental	General
100-4230-720	BUILDINGS	213,100	Sheriff: Corrections	General
46. PO #29280 CDW Government - Cameras for Virtual Court Upgrades Covid grant not completed in 2022.				
100-33-43000	MISC STATE GRANTS	-8,700	Intergovernmental	General
100-4230-720	BUILDINGS	8,700	Sheriff: Corrections	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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AMBULANCE Rod Hammer

47. PO #29445 Cozzens Cabinets - Ordered cabinets for station 150 in 2022, but won't receive until 2023.

100-4260-720	BUILDINGS	3,900	Ambulance	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-3,900	Use of Fund Balance	General

48. PO #29400 Weidner Fire - Ordered Vehicle Exhaust Capture System in 2022, but didn't receive until 2023.

100-4260-740	CAPITALIZED EQUIPMENT	50,300	Ambulance	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-50,300	Use of Fund Balance	General

FIRE Rod Hammer

49. PO #29062 Rosenbauer South Dakota - Ordered Fire Engine January 2022, but didn't receive until January 2023.

100-4265-740	CAPITALIZED EQUIPMENT	343,000	Fire	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-343,000	Use of Fund Balance	General

50. PO #29244 Vehicle Lighting Solutions - Lights and radio consoles ordered for new Command Vehicles not received until 2023.

100-4265-740	CAPITALIZED EQUIPMENT	27,700	Fire	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-27,700	Use of Fund Balance	General

51. PO #29245 Bancorp - Working with Bancorp to replace command vehicles with 1 year leases, but didn't receive vehicles until 2023. One year lease will begin in 2023.

100-4265-740	CAPITALIZED EQUIPMENT	13,800	Fire	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-13,800	Use of Fund Balance	General

FAIRGROUNDS Bart Esplin

52. PO #29401 Water Well Service - Pond Fill project. The amount rolled over includes the total remaining for the project.

100-4511-730	IMPROVEMENTS	100,300	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-100,300	Use of Fund Balance	General

53. PO #29182 for the north fairgrounds restroom. Amount rolled over includes the RAPZ award and match amount.

100-4511-720	BUILDINGS	195,000	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-195,000	Use of Fund Balance	General

54. PO #29179 for the Event Center sound system improvement. Amount rolled over include the RAPZ award and match amount.

100-4511-720	BUILDINGS	48,500	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-48,500	Use of Fund Balance	General

55. PO #29365 Cache Valley Electric - Cell Phone Booster System at Fairgrounds. Amount rolled over includes RAPZ award and match amount.

100-4511-740	CAPITALIZED EQUIPMENT	153,500	Fairgrounds	General
100-4511-311	SOFTWARE	6,500	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-160,000	Use of Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
56. PO #28845 for the Cache Arena Overhead Fans. Amount rolled over includes RAPZ award and match amount.				
100-4511-720	BUILDINGS	77,900	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-77,900	Use of Fund Balance	General
57. PO #29048 Bonneville Equipment Company - Kubota ordered in 2022 but not received until 2023.				
100-4511-740	CAPITALIZED EQUIPMENT	22,000	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-22,000	Use of Fund Balance	General
58. PO #29388 Heritage Chrysler Dodge Jeep Ram - 2022 Dodge truck ordered in 2022 but not received until 2023.				
100-4511-740	CAPITALIZED EQUIPMENT	55,100	Fairgrounds	General
100-38-90500	APP FUND BAL - PO CARRY OVER	-55,100	Use of Fund Balance	General
DEVELOPMENT SERVICES ADMINISTRATION				Dirk Anderson
59. PO #29449 Arbinger Institute, LLC - Staff business communications improvement training through Arbinger Institute.				
200-4175-230	TRAVEL & SEMINARS	3,500	Development Services Admin	Municipal Services
200-4180-230	TRAVEL-SEMINARS	6,300	Zoning Administration	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-9,800	Use of Fund Balance	Municipal Services
60. PO #29452 - Bancorp Bank - 4 RAV4s ordered in 2022 but not received until 2023.				
200-4175-740	CAPITALIZED EQUIPMENT	14,000	Development Services Admin	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-14,000	Use of Fund Balance	Municipal Services
ZONING ADMINISTRATION				Tim Watkins
61. PO #28185 - Urban/Rural Assesment. Small amount to be completed in 2023				
200-4180-310	PROF & TECHNICAL - ZONING	3,000	Zoning Administration	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-3,000	Use of Fund Balance	Municipal Services
BUILDING INSPECTION				Paul Berntson
62. PO #29451 - Garff_AF, LLC - 2023 Chevy trucks ordered in 2022 but not received until 2023.				
200-4241-740	CAPITALIZED EQUIPMENT	235,600	Building Inspection	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-235,600	Use of Fund Balance	Municipal Services
PUBLIC WORKS ADMINISTRATION				Matt Phillips
63. PO #29417 Western Industrial Door Company - Replace drive gears on large vehicle doors. Work completed in early 2023.				
200-4410-260	BUILDINGS AND GROUNDS	7,600	Public Works Admin	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-7,600	Use of Fund Balance	Municipal Services
64. PO # 29444 Gordon's Glass Co. - Office Replacement window. Work completed in early 2023.				
200-4410-260	BUILDINGS AND GROUNDS	2,800	Public Works Admin	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-2,800	Use of Fund Balance	Municipal Services



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
ROAD				Matt Phillips
65. PO #29442 Forsgren Associates - Bridge maintenance program contract.				
200-4415-310	PROF & TECH -ENGINEER. & ADMIN	17,200	Roads	Municipal Services
200-38-90500	APP FUND BAL - ROADS - PO	-17,200	Use of Fund Balance	Municipal Services
VEGETATION MANAGEMENT				Matt Phillips
66. PO #29248 Cache Equipment - Kubota ordered in 2022 but not received until 2023.				
200-4450-740	CAPITALIZED EQUIPMENT	31,800	Vegetation Management	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-31,800	Use of Fund Balance	Municipal Services
ENGINEERING				Matt Phillips
67. PO #29435 CRS Engineers - Stormwater Manual Support Project.				
200-4475-310	PROFESSIONAL & TECHNICAL	11,000	Engineering	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-11,000	Use of Fund Balance	Municipal Services
68. PO #29436 Horrocks Engineers - Stormwater Manual Support Project.				
200-4475-310	PROFESSIONAL & TECHNICAL	12,800	Engineering	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-12,800	Use of Fund Balance	Municipal Services
69. PO #29019 CRS Engineers - NFIP Support Services Project.				
200-4475-482	SPECIAL PROJECTS	3,800	Engineering	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-3,800	Use of Fund Balance	Municipal Services
70. PO #29380 Kimley-Horn & Associates Inc - COG Transportation Master Plan. Includes total project cost.				
200-4475-482	SPECIAL PROJECTS	104,700	Engineering	Municipal Services
200-38-10268	TRANSFER IN - CCCOG FUND	-104,700	Transfers from Other Funds	Municipal Services
71. PO #29443 Ken Garff Chevrolet - 2023 Chevy Silverado ordered in 2022 but received in 2023.				
200-4475-740	CAPITALIZED EQUIPMENT	55,300	Engineering	Municipal Services
200-38-92500	APP FUND BAL - MSF - PO	-55,300	Use of Fund Balance	Municipal Services
TRAILS MANAGEMENT				Landis Wenger
72. PO #29447 - Dell Marketing - Mobile workstation ordered in 2022 but received in 2023.				
200-4780-251	NON-CAPITALIZED EQUIPMENT	3,900	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-3,900	Use of Fund Balance	Municipal Services
73. PO #28852 - 2021 Restaurant Tax - 1400 N Middle Canal Crossing Project				
200-4780-480	TRAIL DEVELOPMENT	53,500	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-53,500	Use of Fund Balance	Municipal Services



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
74. PO #29146 - BIO-West - Boat Launch Engineering on Logan River Project				
200-4780-315	TRAIL PLANNING AND DESIGN	26,400	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-26,400	Use of Fund Balance	Municipal Services
74. PO #28853 - 2021 Restaurant Tax - N Logan Bonneville Shoreline Trail				
200-4780-480	TRAIL DEVELOPMENT	6,100	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-6,100	Use of Fund Balance	Municipal Services
76. PO #28070 - 2019 RAPZ Tax - Cache Bikeway Street Painting.				
200-4780-480	TRAIL DEVELOPMENT	10,000	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-10,000	Use of Fund Balance	Municipal Services
77. PO #29178 - 2022 Restaurant Tax - Deep Canyon Trailhead				
200-4780-480	TRAIL DEVELOPMENT	100,000	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-100,000	Use of Fund Balance	Municipal Services
78. PO #29207 - 2022 RAPZ Tax - 800 W Regional Trail Phase 2				
200-4780-480	TRAIL DEVELOPMENT	210,000	Trails Management	Municipal Services
200-38-93500	APP FUND BAL - PARK/REC - PO	-210,000	Use of Fund Balance	Municipal Services
VISITOR'S BUREAU				
<i>Julie Terrill</i>				
79. PO #29322 Riverwoods Conference Center - Meet in Utah Grant. PO amount and grant balance included.				
230-4780-481	GRANT EXPENSES	13,800	Cache Valley Visitor's Bureau	Visitor's Bureau
230-33-15600	FEDERAL GRANT - CARES ACT	-13,800	Intergovernmental	Visitor's Bureau
80. PO #28165 Daughters of the Utah Pioneers - Outdoor Building Signage.				
230-4780-920	CONTRIBUTIONS TO OTHER UNITS	1,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,500	Use of Fund Balance	Visitor's Bureau
81. PO #29461 Stokes Nature Center - Sponsorship Cost Gateway Entry Feature				
230-4780-920	CONTRIBUTIONS TO OTHER UNITS	22,000	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-22,000	Use of Fund Balance	Visitor's Bureau
82. PO #29453 Cache Valley Cowboy Rendezvous Inc - 2022 Visitors Bureau Award				
230-4780-660	LOCAL MATCHING PROGRAM	1,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,500	Use of Fund Balance	Visitor's Bureau
83. PO #29460 American Festical Chorus & Orchestra - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	1,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,500	Use of Fund Balance	Visitor's Bureau



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
84. PO #29455 Four Seasons Theatre Company - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	750	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-750	Use of Fund Balance	Visitor's Bureau
85. PO #29459 American West Heritage Center - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	1,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,500	Use of Fund Balance	Visitor's Bureau
86. PO #29456 Cache Valley Figure Skating Club - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	1,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,500	Use of Fund Balance	Visitor's Bureau
87. PO #29458 Utah Public Radio - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	750	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-750	Use of Fund Balance	Visitor's Bureau
88. PO #29457 National Insulator Association - 2022 Visitors Bureau Award				
230-4780-650	EVENT DEVELOPMENT	1,000	Cache Valley Visitor's Bureau	Visitor's Bureau
230-38-90500	APP FUND BAL - PO CARRY OVER	-1,000	Use of Fund Balance	Visitor's Bureau
SENIOR CENTER				Giselle Madrid
89. PO #29389 YESCO - Signage for Senior Center purchased in 2022 but installed in 2023.				
240-4970-251	NON CAPITALIZED EQUIPMENT	2,400	Nutrition	Council on Aging
240-38-90500	APP FUND BALANCE - PO	-2,400	Use of Fund Balance	Council on Aging
AIRPORT				Jason Ririe
90. PO #29421 ADB Safegate Americas LLC - Ordered sign panels in 2022, but didn't receive until 2023.				
277-4460-260	BUILDING & GROUNDS	6,800	Airport	Airport
277-38-90500	APP FUND BALANCE - PO	-6,800	Use of Fund Balance	Airport
CHILDREN'S JUSTICE CENTER				Terryl Warner
91. PO #29414 Sierra Restoration - CJC Building improvements not completed in 2022.				
290-4149-720	BUILDINGS	137,100	Children's Services	Children's Justice Center
290-38-90000	APPROPRIATED FUND BALANCE	-137,100	Use of Fund Balance	Children's Justice Center
92. PO #29425 Buzz Electric - HVAC and Electrical upgrades not completed in 2022				
290-4149-720	BUILDINGS	34,300	Children's Services	Children's Justice Center
290-38-90000	APPROPRIATED FUND BALANCE	-34,300	Use of Fund Balance	Children's Justice Center



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
93. PO #29448 Accent Windows - Replace CJC Windows not completed in 2022.				
290-4149-720	BUILDINGS	21,000	Children's Services	Children's Justice Center
290-38-90000	APPROPRIATED FUND BALANCE	-21,000	Use of Fund Balance	Children's Justice Center
Reappropriation of Unspent ARPA Projects				
FINANCE				Cameron Jensen
94. ARPA - PO #29397 Carasoft - Pre/Post grant management software. Project and training was started in 2023.				
100-4132-311	SOFTWARE PACKAGES	68,700	Finance	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-68,700	Intergovernmental	General
IT				Bartt Nelson
95. ARPA - County Site Networking project - PO's #29381 & #29392 - Balance remaining at end of 2022.				
100-4136-749	CAPITALIZED EQUIPMENT - GRANTS	795,100	IT	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-795,100	Intergovernmental	General
96. ARPA - Switches on Mount Pisgah site - Balance remaining at the end of 2022.				
100-4136-749	CAPITALIZED EQUIPMENT - GRANTS	3,000	IT	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-3,000	Intergovernmental	General
97. ARPA - TV Translator firewall on Pisgah - Balance remaining at the end of 2022.				
100-4136-621	TV TRANSLATOR	1,000	IT	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-1,000	Intergovernmental	General
RECORDER				Devron Andersen
98. ARPA - PO #29135 US Imaging Inc - Document Imaging Project				
100-4144-310	PROFESSIONAL & TECHNICAL	56,200	Recorder	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-56,200	Intergovernmental	General
VICTIM ADVOCATE				Terryl Warner
99. ARPA - Unspent funds from 2022 award for Emergency Assistance (less the \$100,000 in 2023 budget for emergency rent assistance).				
100-4148-480	SPECIAL GRANT EXPENSE	894,900	Victim Advocate	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-869,900	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-25,000	Use of Fund Balance	General
100. ARPA - Remaining balance of emergency assistance award from 2022				
100-4148-480	SPECIAL GRANT EXPENSE	10,000	Victim Advocate	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-10,000	Intergovernmental	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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BUILDINGS AND GROUNDS

Dennis Gardner

101. ARPA - Stormwater Improvements in County Admin parking lot from 2022.				
100-4160-730	IMPROVEMENTS	338,200	Buildings and Grounds	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-338,200	Intergovernmental	General

DEVELOPMENT SERVICES ADMINISTRATION

Dirk Anderson

102. ARPA - PO #29349 Centricity Gis LLC - Balance of the ARPA project as of 2022 will be rolled over not the full PO amount.				
200-4175-311	SOFTWARE	88,000	Development Services Admin	Municipal Services
200-38-10100	TRANSFER IN - GENERAL FUND	-88,000	Transfers from Other Funds	Municipal Services
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	88,000	Transfers to Other Funds	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-88,000	Intergovernmental	General

ROAD

Matt Phillips

103. ARPA - Twenty Storm Sewer Projects - Balance remaining at the end of 2022.				
400-4415-750	INFRASTRUCTURE	4,970,700	Road Facilities	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	-4,970,700	Transfers from Other Funds	Capital Projects
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	4,970,700	Transfers to Other Funds	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-4,970,700	Intergovernmental	General

104. ARPA - Installation of a water line - Balance remaining at the end of 2022.				
200-4415-730	IMPROVEMENTS	466,000	Roads	Municipal Services
200-38-10100	TRANSFER IN - GENERAL FUND	-466,000	Transfers from Other Funds	Municipal Services
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	466,000	Transfers to Other Funds	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-466,000	Intergovernmental	General

SENIOR CENTER

Giselle Madrid

105. ARPA - My Senior Center Software - Balance remaining at the end of 2022.				
240-4971-311	SOFTWARE	7,200	Senior Center	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-7,200	Transfers from Other Funds	Council on Aging
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	7,200	Transfers to Other Funds	General
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-7,200	Intergovernmental	General



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
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Payroll Update, including Annual Pay Raises

106. Payroll update, including annual pay raise.

100-4112-110	FULL TIME EMPLOYEES	-20,700	Council	General
100-4112-130	EMPLOYEE BENEFITS	-8,000	Council	General
100-4126-110	FULL TIME EMPLOYEES	12,700	Public Defender	General
100-4126-130	PAYROLL TAXES AND BENEFITS	2,900	Public Defender	General
100-4131-110	FULL TIME EMPLOYEES	39,800	Executive Office	General
100-4131-130	EMPLOYEE BENEFITS	9,200	Executive Office	General
100-4132-110	FULL TIME EMPLOYEES	6,900	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	2,600	Finance	General
100-4134-110	FULL TIME EMPLOYEES	7,000	Human Resources	General
100-4134-130	EMPLOYEE BENEFITS	16,400	Human Resources	General
100-4135-110	FULL TIME EMPLOYEES	9,900	GIS	General
100-4135-130	EMPLOYEE BENEFITS	2,100	GIS	General
100-4136-110	FULL TIME EMPLOYEES	34,300	IT	General
100-4136-130	EMPLOYEE BENEFITS	2,500	IT	General
100-4144-110	FULL TIME EMPLOYEES	17,800	Recorder	General
100-4144-120	PART TIME EMPLOYEES	400	Recorder	General
100-4144-130	EMPLOYEE BENEFITS	4,900	Recorder	General
100-4160-110	FULL TIME EMPLOYEES	9,000	Buildings and Grounds	General
100-4160-130	EMPLOYEE BENEFITS	9,100	Buildings and Grounds	General
100-4253-110	FULL TIME EMPLOYEES	3,400	Animal Control	General
100-4253-130	EMPLOYEE BENEFITS	2,400	Animal Control	General
100-4255-110	FULL TIME EMPLOYEES	400	Emergency Management	General
100-4260-110	FULL TIME EMPLOYEES	24,700	Ambulance	General
100-4260-120	PART TIME EMPLOYEES	12,700	Ambulance	General
100-4260-130	PAYROLL TAXES AND BENEFITS	19,100	Ambulance	General
100-4265-110	FULL TIME EMPLOYEES	1,700	Fire	General
100-4265-120	PART TIME EMPLOYEES	1,600	Fire	General
100-4511-110	FULL TIME EMPLOYEES	7,200	Fairgrounds	General
100-4511-130	EMPLOYEE BENEFITS	6,900	Fairgrounds	General
100-4581-120	PART TIME EMPLOYEES	5,800	Library Services	General
100-4581-130	EMPLOYEE BENEFITS	300	Library Services	General
100-4800-190	COMPENSATION RESERVE	-245,000	Compensation Reserve	General
150-4136-110	FULL TIME EMPLOYEES	5,500	IT	Tax Administration
150-4136-130	EMPLOYEE BENEFITS	500	IT	Tax Administration
150-4143-110	FULL TIME EMPLOYEES	11,200	Treasurer	Tax Administration
150-4143-125	SEASONAL EMPLOYEES	500	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	2,600	Treasurer	Tax Administration
150-4800-190	COMPENSATION RESERVE	-20,300	Compensation Reserve	Tax Administration
200-4180-110	FULL TIME EMPLOYEES	3,200	Zoning Administration	Municipal Services
200-4180-130	EMPLOYEE BENEFITS	12,700	Zoning Administration	Municipal Services
200-4241-110	FULL TIME EMPLOYEES	14,400	Building Inspection	Municipal Services



Budget Amendment Account Detail

Hearing Date: 03.14.2023; Vote Date: 03.28.2023

Account	Title	Amount	Source or Department	Fund
200-4241-130	EMPLOYEE BENEFITS	8,900	Building Inspection	Municipal Services
200-4410-110	FULL TIME EMPLOYEES	8,200	Public Works Admin	Municipal Services
200-4410-130	EMPLOYEE BENEFITS	1,400	Public Works Admin	Municipal Services
200-4415-110	FULL TIME EMPLOYEES	1,900	Roads	Municipal Services
200-4415-130	EMPLOYEE BENEFITS	15,100	Roads	Municipal Services
200-4450-110	FULL TIME EMPLOYEES	4,700	Vegetation Management	Municipal Services
200-4800-190	COMPENSATION RESERVE	-70,500	Compensation Reserve	Municipal Services
230-4780-110	FULL TIME EMPLOYEES	3,700	Cache Valley Visitor's Bureau	Visitor's Bureau
230-4780-130	EMPLOYEE BENEFITS	3,900	Cache Valley Visitor's Bureau	Visitor's Bureau
230-4800-190	COMPENSATION RESERVE	-7,600	Compensation Reserve	Visitor's Bureau
240-4970-110	FULL TIME EMPLOYEES	8,100	Nutrition	Council on Aging
240-4971-110	FULL TIME EMPLOYEES	100	Senior Center	Council on Aging
240-4971-120	PART TIME EMPLOYEES	300	Senior Center	Council on Aging
240-4971-130	EMPLOYEE BENEFITS	9,100	Senior Center	Council on Aging
240-4974-110	FULL TIME EMPLOYEES	4,100	Access	Council on Aging
240-4974-130	EMPLOYEE BENEFITS	2,200	Access	Council on Aging
240-4800-190	COMPENSATION RESERVE	-23,900	Compensation Reserve	Council on Aging
290-4149-110	FULL TIME EMPLOYEES	6,700	Children's Services	Children's Justice Center
290-4149-130	EMPLOYEE BENEFITS	800	Children's Services	Children's Justice Center
290-4800-190	COMPENSATION RESERVE	-7,500	Children's Services	Children's Justice Center

Tax Administration Update

107. Allocation of new budget amounts attributable to the Tax Administration fund.

100-4112-999	TAX ADMIN - COUNCIL 10%	3,000	Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-7,900	Executive Office	General
100-4132-999	TAX ADMIN - FINANCE 10%	-7,800	Finance	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-5,400	Human Resources	General
100-4135-999	TAX ADMIN - GIS 60%	-7,200	GIS	General
100-4136-999	TAX ADMIN - IT 30%	-22,200	IT	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	-13,500	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-115,300	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	176,300	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-176,300	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	-3,000	Tax Administration Allocatior	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	7,900	Tax Administration Allocatior	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	7,800	Tax Administration Allocatior	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	5,400	Tax Administration Allocatior	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	7,200	Tax Administration Allocatior	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	22,200	Tax Administration Allocatior	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	13,500	Tax Administration Allocatior	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	115,300	Tax Administration Allocatior	Tax Administration



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,026,000	-	18,026,000
Sales Taxes	10,271,000	-	10,271,000
	<u>28,297,000</u>	<u>-</u>	<u>28,297,000</u>
Other Revenues			
Intergovernmental	2,247,600	8,567,700	10,815,300
Charges for Services	9,261,700	110,000	9,371,700
Licenses and Permits	130,000	-	130,000
Fines and Forfeitures	126,000	-	126,000
Interest and Investment Income	350,000	-	350,000
Rental Income	177,400	-	177,400
Public Contributions	99,500	-	99,500
Miscellaneous Revenue	8,100	-	8,100
	<u>12,400,300</u>	<u>8,677,700</u>	<u>21,078,000</u>
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	283,000	-	283,000
Transfers from Other Funds	61,800	-	61,800
Use of Fund Balance	2,483,500	4,199,835	6,683,335
	<u>3,652,800</u>	<u>4,199,835</u>	<u>7,852,635</u>
Total Revenues	44,350,100	12,877,535	57,227,635
EXPENDITURES			
General Government			
Council	492,800	-25,700	467,100
Executive	490,100	41,100	531,200
Finance	902,000	70,400	972,400
Human Resources	523,400	30,300	553,700
GIS	132,900	4,800	137,700
IT	1,229,700	849,900	2,079,600
Clerk	280,000	-	280,000
Auditor	35,500	-	35,500
Elections	542,200	-	542,200



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Recorder	1,013,500	106,000	1,119,500
Attorney	2,491,400	136,500	2,627,900
Public Defender	1,127,800	23,000	1,150,800
Victim Advocate	1,230,900	1,022,600	2,253,500
Buildings and Grounds	393,400	256,500	649,900
Economic Development	210,000	123,900	333,900
USU Extension Services	254,600	-	254,600
Agriculture Promotion	-	-	-
Miscellaneous and General	87,300	-1,000	86,300
Contributions to Other Units	699,600	3,148,235	3,847,835
	12,137,100	5,786,535	17,923,635
Public Safety			
Sheriff: Administration	1,882,200	79,500	1,961,700
Sheriff: Criminal	6,527,700	152,400	6,680,100
Sheriff: Support Services	3,810,300	15,000	3,825,300
Sheriff: Corrections	10,414,100	264,800	10,678,900
Emergency Management	395,100	83,700	478,800
Animal Control	208,700	5,800	214,500
Animal Impound	391,600	-	391,600
Ambulance	2,110,100	-129,300	1,980,800
Fire	1,415,700	627,800	2,043,500
	27,155,500	1,099,700	28,255,200
Culture and Recreation			
Fairgrounds	1,461,000	682,900	2,143,900
Library Services	224,700	6,100	230,800
Fair	229,600	-	229,600
Rodeo	363,300	-	363,300
State Fair	1,000	-	1,000
	2,279,600	689,000	2,968,600



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	705,900	-245,000	460,900
Transfers to Other Funds	2,072,000	5,547,300	7,619,300
Addition to Fund Balance	-	-	-
	<u>2,777,900</u>	<u>5,302,300</u>	<u>8,080,200</u>
Total Expenditures	44,350,100	12,877,535	57,227,635



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,716,000	-	8,716,000
	8,716,000	-	8,716,000
Other Revenues			
Intergovernmental	3,198,400	970,300	4,168,700
Charges for Services	1,420,700	-	1,420,700
Licenses and Permits	1,200,000	-	1,200,000
Interest and Investment Income	10,000	-	10,000
Public Contributions	7,000	-	7,000
Miscellaneous Revenue	17,000	-	17,000
	5,853,100	970,300	6,823,400
Other Financing Sources			
Sale of Assets	290,000	-	290,000
Transfers from Other Funds	2,077,100	658,700	2,735,800
Use of Fund Balance	1,958,600	936,900	2,895,500
	4,325,700	1,595,600	5,921,300
Total Revenues	18,894,800	2,565,900	21,460,700
EXPENDITURES			
General Government			
Development Services Administration	454,100	105,500	559,600
Zoning Administration	478,200	55,200	533,400
Building Inspection	1,093,400	258,900	1,352,300
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	1,500	-	1,500
	2,027,200	419,600	2,446,800
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	382,600	-	382,600
	394,600	-	394,600
Public Works			
Public Works Admin	729,700	20,000	749,700
Roads	6,485,200	605,200	7,090,400



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Vegetation Management	927,100	36,500	963,600
Engineering	2,728,900	187,600	2,916,500
Contributions to Other Governments	4,200,000	-	4,200,000
	<u>15,070,900</u>	<u>849,300</u>	<u>15,920,200</u>
Culture and Recreation			
Trails Management	419,900	1,367,500	1,787,400
Eccles Ice Center Support	22,000	-	22,000
	<u>441,900</u>	<u>1,367,500</u>	<u>1,809,400</u>
Other Financing Uses			
Compensation Reserve	158,400	-70,500	87,900
Transfers to Other Funds	801,800	-	801,800
Addition to Fund Balance	-	-	-
	<u>960,200</u>	<u>-70,500</u>	<u>889,700</u>
Total Expenditures	18,894,800	2,565,900	21,460,700



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	454,900	-	454,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	<u>548,300</u>	<u>-</u>	<u>548,300</u>
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	700,300	12,600	712,900
Use of Fund Balance	88,400	2,400	90,800
	<u>788,700</u>	<u>15,000</u>	<u>803,700</u>
Total Revenues	1,337,000	15,000	1,352,000
EXPENDITURES			
Health and Welfare			
Nutrition	710,700	10,500	721,200
Senior Center	411,700	22,100	433,800
Access	180,200	6,300	186,500
	<u>1,302,600</u>	<u>38,900</u>	<u>1,341,500</u>
Other Financing Uses			
Compensation Reserve	34,400	-23,900	10,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>34,400</u>	<u>-23,900</u>	<u>10,500</u>
Total Expenditures	1,337,000	15,000	1,352,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,083,000	-	1,083,000
	1,083,000	-	1,083,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	173,700	-	173,700
	173,700	-	173,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,694,400	-	4,694,400
	4,694,400	-	4,694,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	4,694,400	-	4,694,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,694,400	-	4,694,400
	4,694,400	-	4,694,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,694,400	-	4,694,400



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	316,800	28,200	345,000
Public Contributions	75,000	-	75,000
Miscellaneous Revenue	-	-	-
	<u>391,800</u>	<u>28,200</u>	<u>420,000</u>
Other Financing Sources			
Transfers from Other Funds	-	10,000	10,000
Use of Fund Balance	78,000	206,400	284,400
	<u>78,000</u>	<u>216,400</u>	<u>294,400</u>
Total Revenues	469,800	244,600	714,400
EXPENDITURES			
Public Safety			
Children's Services	469,800	244,600	714,400
	<u>469,800</u>	<u>244,600</u>	<u>714,400</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	469,800	244,600	714,400



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,400,000	-	1,400,000
	1,400,000	-	1,400,000
Other Revenues			
Intergovernmental	-	13,800	13,800
Charges for Services	36,000	-	36,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	40,200	13,800	54,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	10,000	32,000	42,000
	10,000	32,000	42,000
Total Revenues	1,450,200	45,800	1,496,000
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,037,100	53,400	1,090,500
	1,037,100	53,400	1,090,500
Other Financing Uses			
Transfers to Other Funds	260,900	-	260,900
Compensation Reserve	15,600	-7,600	8,000
Addition to Fund Balance	136,600	-	136,600
	413,100	-7,600	405,500
Total Expenditures	1,450,200	45,800	1,496,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,895,500	-	3,895,500
	3,895,500	-	3,895,500
Other Revenues			
Charges for Services	564,600	-	564,600
Miscellaneous Revenue	1,000	-	1,000
	565,600	-	565,600
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	658,800	176,300	835,100
	658,800	176,300	835,100
Total Revenues	5,119,900	176,300	5,296,200
EXPENDITURES			
General Government			
Tax Administration Allocations	1,707,000	176,300	1,883,300
IT	466,600	6,000	472,600
Assessor	2,287,000	-	2,287,000
Treasurer	352,300	14,300	366,600
Miscellaneous Expense	84,000	-	84,000
Contributions to Other Units	145,000	-	145,000
	5,041,900	196,600	5,238,500
Other Financing Uses			
Compensation Reserve	78,000	-20,300	57,700
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	78,000	-20,300	57,700
Total Expenditures	5,119,900	176,300	5,296,200



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	4,970,700	4,970,700
Use of Fund Balance	-	-	-
	-	4,970,700	4,970,700
Total Revenues	-	4,970,700	4,970,700
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	4,970,700	4,970,700
	-	4,970,700	4,970,700
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	-	4,970,700	4,970,700



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,879,900	-	1,879,900
Use of Fund Balance	-	-	-
	1,879,900	-	1,879,900
<hr/>			
Total Revenues	1,879,900	-	1,879,900
EXPENDITURES			
Debt Payments			
Bonds	1,062,700	-	1,062,700
Sheriff Vehicle Lease	795,900	-	795,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,879,900	-	1,879,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	1,879,900	-	1,879,900



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<u>70,000</u>	-	<u>70,000</u>
Other Revenues			
Intergovernmental	266,000	-	266,000
	<u>266,000</u>	-	<u>266,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	<u>322,600</u>	-	<u>322,600</u>
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	<u>13,400</u>	<u>-</u>	<u>13,400</u>
Total Expenditures	336,000	-	336,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,453,000	-	2,453,000
	2,453,000	-	2,453,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	2,453,000	-	2,453,000
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	367,900	-	367,900
Facility Awards	2,085,100	-	2,085,100
	2,453,000	-	2,453,000
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	2,453,000	-	2,453,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	3,158,000	-	3,158,000
	<u>3,158,000</u>	-	<u>3,158,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	3,158,000	-	3,158,000
EXPENDITURES			
Culture and Recreation			
Program Awards	1,465,300	-	1,465,300
Facility Awards	1,595,300	-	1,595,300
	<u>3,060,600</u>	-	<u>3,060,600</u>
Other Financing Uses			
Transfers to Other Funds	97,400	-	97,400
Addition to Fund Balance	-	-	-
	<u>97,400</u>	-	<u>97,400</u>
Total Expenditures	3,158,000	-	3,158,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,898,000	-	7,898,000
	7,898,000	-	7,898,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	7,898,000	-	7,898,000
EXPENDITURES			
Streets and Public Improvements			
Road Projects	6,172,900	-	6,172,900
	6,172,900	-	6,172,900
Other Financing Uses			
Transfers to Other Funds	1,725,100	-	1,725,100
Addition to Fund Balance	-	-	-
	1,725,100	-	1,725,100
Total Expenditures	7,898,000	-	7,898,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	160,000	496,850	656,850
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	315,200	496,850	812,050
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	116,700	31,250	147,950
	116,700	31,250	147,950
Total Revenues	431,900	528,100	960,000
EXPENDITURES			
General Government			
Airport	423,900	528,100	952,000
	423,900	528,100	952,000
Other Financing Uses			
Compensation Reserve	8,000	-	8,000
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	8,000	-	8,000
Total Expenditures	431,900	528,100	960,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<hr/>		<hr/>
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<hr/>		<hr/>
	-	-	-
<hr/>			
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<hr/>		<hr/>
	121,000	-	121,000
<hr/>			
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	50,000	-	50,000
	<hr/> 50,100	-	<hr/> 50,100
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,000	-	1,000
	<hr/> 1,000	-	<hr/> 1,000
Total Revenues	<hr/> 51,100	-	<hr/> 51,100
EXPENDITURES			
General Government			
Miscellaneous Expense	1,100	-	1,100
	<hr/> 1,100	-	<hr/> 1,100
Other Financing Uses			
Transfers to Other Funds	50,000	-	50,000
Addition to Fund Balance	-	-	-
	<hr/> 50,000	-	<hr/> 50,000
Total Expenditures	<hr/> 51,100	-	<hr/> 51,100



Budget Amendment by Fund

Hearing Date: 03.14.2023; Vote Date 03.28.2023

Fund	Current	Amendment					New Budget
	Budget	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	44,350,100	8,677,700	7,330,235	-	5,547,300	-4,199,835	57,227,635
Municipal Services	18,894,800	970,300	2,565,900	658,700	-	-936,900	21,460,700
Council on Aging	1,337,000	-	15,000	12,600	-	-2,400	1,352,000
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,694,400	-	-	-	-	-	4,694,400
Children's Justice Center	469,800	28,200	244,600	10,000	-	-206,400	714,400
Visitor's Bureau	1,450,200	13,800	45,800	-	-	-32,000	1,496,000
Tax Administration	5,119,900	-	176,300	-	-	-176,300	5,296,200
Capital Projects	-	-	4,970,700	4,970,700	-	-	4,970,700
Debt Service	1,879,900	-	-	-	-	-	1,879,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	2,453,000	-	-	-	-	-	2,453,000
RAPZ Tax	3,158,000	-	-	-	-	-	3,158,000
CCCOG	7,898,000	-	-	-	-	-	7,898,000
Airport	431,900	496,850	528,100	-	-	-31,250	960,000
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	51,100	-	-	-	-	-	51,100
Total County Budget	94,206,800	10,186,850	15,876,635	5,652,000	5,547,300	-5,585,085	115,630,735



CACHE COUNTY ORDINANCE No. 2023-07

AN ORDINANCE TO VACATE THE COUNTY ROAD RIGHT-OF-WAY OR PORTION OF COUNTY ROAD RIGHT-OF-WAY ALONG 8200 SOUTH STREET, (SARDINE ROAD OR OLD SARDINE ROAD) LYING EAST OF THE EXISTING FENCE LINE AND WITHIN THE BOUNDARIES OF PARCEL 10-059-0001

A.WHEREAS, under Utah Code section 72-3-108(1), a county may, by ordinance, vacate a county road without petition; and

B.WHEREAS, the Cache County Council finds that good cause exists for vacation of the right-of-way described below and that neither the public interest nor any person will be materially injured by the vacation; and

C.WHEREAS, the Cache County Council has held a public hearing and given notice as required by law;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: VACATION OF RIGHT-OF-WAY

The County road right-of-way or portion of County road right-of-way along 8200 south Street, (Sardine road or Old Sardine road) lying east of the existing fence line and within the boundaries of parcel 10-059-0001 as shown and described in Exhibit “A”, as attached and made part hereof, is hereby vacated.

SECTION 2:

This ordinance takes effect 15 days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				



CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
Jess Bradfield, County Clerk / Auditor

By: _____
David Zook, County Executive



CACHE COUNTY ORDINANCE No. 2023-08

AN ORDINANCE TO VACATE ALL THAT PORTION OF A CURRENTLY PLATTED RIGHT-OF-WAY BETWEEN BLOCK 13 & BLOCK 14, PLAT “B”, LOGAN ISLAND SURVEY, EXTENDING FROM THE NORTHERLY RIGHT-OF-WAY LINE OF 1100 SOUTH TO THE SOUTHERLY LINE OF PLAT “A”, LOGAN FARM SURVEY, LOCATED IN THE NW1/4 OF SECTION 8, TOWNSHIP 11 NORTH, RANGE 1 EAST, SALT LAKE BASE & MERIDIAN.

A. WHEREAS, under Utah Code section 72-3-108(1), a county may, by ordinance, vacate a county road without petition; and

B. WHEREAS, the Cache County Council finds that good cause exists for vacation of the right-of-way described below and that neither the public interest nor any person will be materially injured by the vacation; and

C. WHEREAS, the Cache County Council has held a public hearing and given notice as required by law;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: VACATION OF RIGHT-OF-WAY

All that portion of a currently platted right-of-way between Block 13 & Block 14, Plat “B”, LOGAN ISLAND SURVEY, extending from the northerly right-of-way line of 1100 South to the southerly line of Plat “A”, LOGAN FARM SURVEY, located in the NW1/4 of Section 8, Township 11 North, Range 1 East, Salt Lake Base & Meridian, as attached and made part hereof in Exhibit “A”, is hereby vacated.

SECTION 2:

This ordinance takes effect 15 days following its passage and approval by the County Council.



PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
Jess Bradfield, County Clerk / Auditor

By: _____
David Zook, County Executive

Ordinance No. 2023-12

Cache County, Utah

TYJ Storage Rezone

An ordinance amending the County Zoning Map by rezoning 26.42 acres from the Agricultural (A10) Zone to the Industrial (I) Zone

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be posted at least ten (10) days before the date of the public hearing; and

Whereas, on October 6, 2022, the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on March 28, 2023, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2 (1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of

the property affected by this ordinance and hereby adopts the amended Zoning Map with the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A. The location of the subject property is compatible with the purpose of the Industrial (I) Zone as identified under §17.08.030[F] of the Cache County Code as it:
 - i. Allows for industrial development in an area with minimal residential development, which may limit conflict or deleterious effects upon surrounding properties; and,
 - ii. Is consistent with the future land use map for Smithfield City.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A. **Exhibit A:** Zoning Map of Cache County showing affected portion.
- B. **Exhibit B:** Rezone summary and information

6. Effective date

This ordinance takes effect on _____, 2023. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

7. Council Vote and Final Action

Date: ____ / ____ / ____	<u>Council Votes</u>			
<u>Council members</u>	In Favor	Against	Abstain	Absent
Kathryn Beus				
Dave Erickson				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Barbara Tidwell				
Karl Ward				
Total:				
Final action:	<input type="checkbox"/> Adopt <input type="checkbox"/> Reject			

Cache County Council:

Attest:

Dave Erickson, Chair

Jess Bradfield, Clerk
Cache County

Action of the County Executive

Regarding Ordinance 2023-12, the Hot Iron Storage Rezone

Approve

Disapprove (A Statement of Objection is attached)

David Zook, Executive
Cache County

Date

Exhibit A: Ordinance 2023-12
Zoning Map of Cache County - Affected Portion
TYJ Storage Rezone



The following legal description reflects the noted properties above to be rezoned from Agricultural (A10) to Industrial (I):

Parcel ID: 04-012-0012

BEG 63 LKS N OF PT 12 CHS E OF SW COR OF NW/4 SEC 4 T 12N R 1E, E 5 CHS N 19.5 CHS W 5 CHS S 19.5 CHS TO BEG 9.75 AC B1967

Parcel ID: 04-012-0013

BEG 963.5 FT N OF A PT N 63 LKS & E 17 CHS FROM SW COR OF NW/4 SEC 4 T 12N R 1E, N 606.4 FT E 322.8 FT S 606.4 FT W 322.8 FT TO BEG ALSO BEGAT A PT N 63 LKS & E 17 CHS FROM SWCOR OF NW/4 SD SEC 4, N 963.5 FT E 322.8 FT S 963.5 FT W 322.8 FT TO BEG SUBJ TO RTS OF WAYS TOTAL AREA 11.74 AC B1965

Parcel ID: 04-012-0004

BEG N 1569.9 FT FROM PT N 63 LKS & E 17 CHS FROM SW COR OF NW/4 SEC 4 T 12N R 1E, N 659.10 FT E'LY 322.8 FT S 643 FT W 322.8 FT TO BEG SUBJ TO RTS/W 4.93 AC B1965B

This staff report is an analysis of the request based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the request. Additional information may be provided that supplements or amends this staff report.

March 28, 2023

STAFF REPORT: TYJ Storage Rezone

Reviewed by Tim Watkins

Agent: Tony Johnson

Owner: Chambers Spring Farms

Type of Action: Legislative

Land Use Authority: Cache County Council

Current Zoning: A10

Proposed Zoning: I (Industrial)

Acres: 26.42

Staff Recommendation: None

Parcel ID#’s:

04-012-0012, 04-012-0013, 04-012-0004

Project Location: Approx. 800 W 4200 N

Surrounding Zoning & Land Use

North - A10, Residential / Agriculture

South - A10, Vacant / Agriculture

East - A10, Vacant / Agriculture

West - A10, Vacant / Agriculture

Vicinity Map



Parcel Context Map



REQUEST DESCRIPTION

The applicant, Tony Johnson is representing Chambers Spring Farms with a rezone request from A10 (Agricultural) to I (Industrial) for the three parcels listed above. The intent is to develop the property for self service storage facility(s) and RV storage.

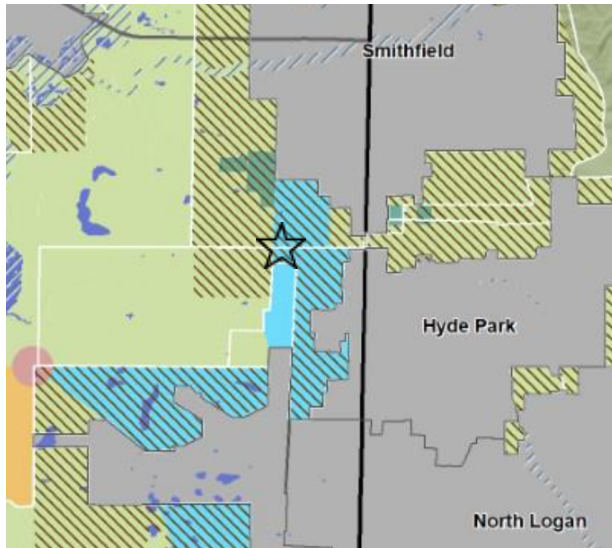
BACKGROUND INFORMATION AND STAFF REVIEW

Coordination with Municipalities. The property is located within the unincorporated County area north of the Logan-Cache Airport, southwest of Smithfield City and West of Hyde Park City. The potential future annexation areas of each City cover a portion of the parcels as shown in the map below (right). Smithfield's future land use map identifies a nearby area as potential **Light Industrial, and Agricultural**. Hyde Park City's future land use map shows potential growth north and west of the airport, but does not specify planned land, except for Light Industrial and Commercial areas that are currently zoned within City limits to the east of the airport.

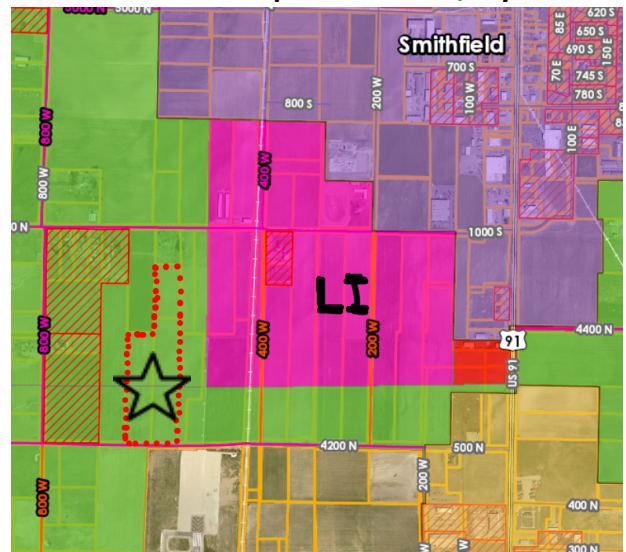
The applicant coordinated with representatives from Smithfield and Hyde Park City to inquire about future potential annexation and delivery of services into either City, and to request a statement of support of the proposed rezone. The attached correspondence from each City expresses no opposition to the rezone request and states that future annexation could occur when growth extends to this location.

FUTURE LAND USE MAPPING

Cache County General Plan Future Land Use Map



Future Land Use Map - Smithfield / Hyde Park



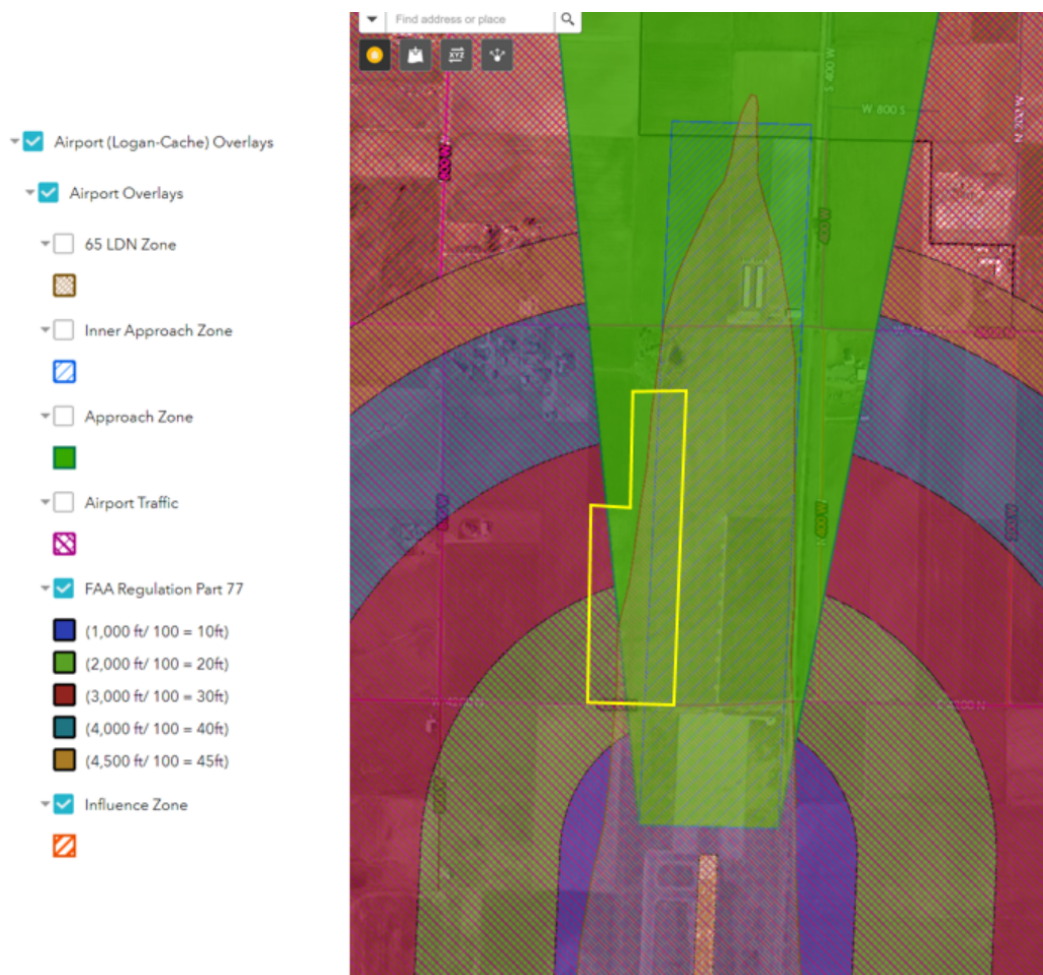
The Cache County Comprehensive General Plan Future Land Use Map (left) shows the Logan - Cache Airport and surrounding areas to the north and east as **potential industrial areas**. Smithfield, Hyde Park and Logan Cities are shown as the white lines. Smithfield's future land use map (above right) shows the potential for light industrial uses (**Labeled "LI"**) to the southwest of the community within close proximity to the proposed rezone area. Hyde Park City has yet to plan land uses north and west of the airport.

Land Use Evaluation: Continuity of Industrial Land Use

Industrial land uses near the airport would allow for compatible adjacent industrial uses associated with the noise intensity of the Logan-Cache Airport, and avoid conflicts that could occur if residential uses were positioned between more intensive industrial uses with associated freight traffic.

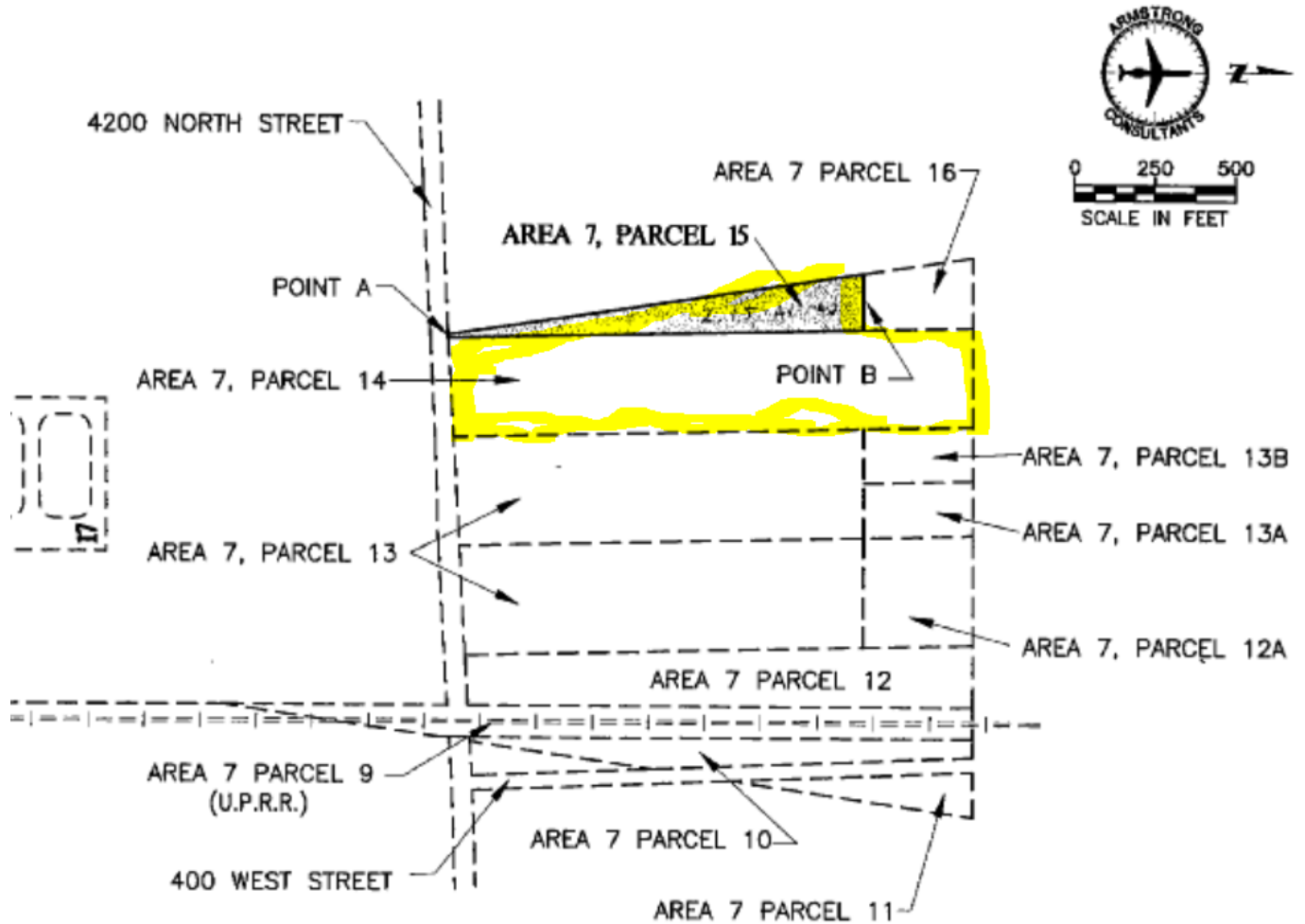
Airport Overlay Zoning Limitations: The combined area of the parcels is highlighted on the map image (shown on the following page) of the Logan-Cache Airport zoning Overlays. The airport zoning overlays impact the properties with limitations provided in Cache County Code Chapter 17.17:

1. **Inner Approach Zone (blue hatch area)** - residential, schools, church and library development is not allowed. Commercial development is allowed conditionally with disclosure of aviation easements.
2. **65 LDN Zone (tan hatch area)** - residential, schools, church and library development is not allowed. Commercial development is allowed conditionally with disclosure of aviation easements.
3. **Approach Zone** - residential development to be located as far away from the runway centerline alignment as possible as a condition. Residential and Commercial development allowed conditionally with disclosure of any aviation easements.
4. **Traffic Pattern Zone (green area)** - residential, schools, church, library and commercial development is allowed with the airport proximity noted as a full disclosure.
5. **Influence Zone (orange hatch area)** - residential development requires disclosure of airport proximity as a condition of development; commercial uses are permitted.
6. **Note:** Cropland and open space are permitted in all airport areas. No livestock Ag structures are allowed within the 65 LDN noise area.

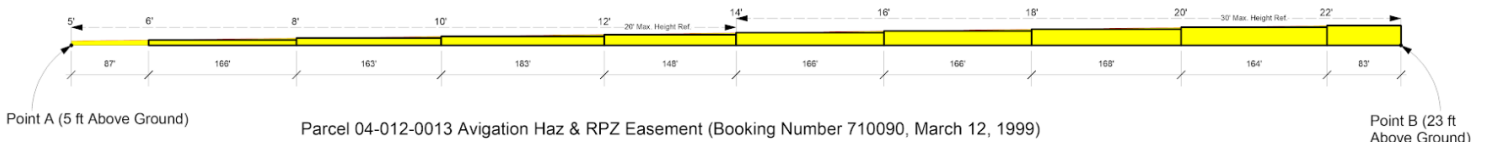


Avigation, Hazard & RPZ Easement(s)

The portions of parcels 12-012-0012 and 12-012-0013 highlighted below are subject to the land use limitations of an avigation easement that requires compliance with the RPZ (Airport Overlay Zoning) and limits incompatible land uses including residences, places of public assembly (churches, schools, hospitals, office buildings, shopping centers, and other uses with similar concentrations of persons). Fuel storage facilities are also prohibited.



The avigation easement includes height controls that limits any development, trees or objects to a maximum height that ranges from 5 ft to 23 ft as illustrated below.



Road Access

The parcels proposed for rezone to I (Industrial) are positioned for development with frontage onto 4200 North, a County road that is classified as a Major Collector. 4200 North provides access to agricultural fields, and generally serves to provide through-access from Benson to US 91. The road surface is in fair condition. The typical road along the frontage of the parcels and to US-91 is approximately 20-ft wide, and has no or small shoulders. This road has no posted speed limit and defaults to 55 mph. Access roads to commercial or industrial uses must at a minimum meet the Major Local Road Standards as provided in the County Road Manual (see attached roadway review of 4200 North from Public Works Department).

The Major Local Road standard is a 66 ft right-of-way, a 24 foot wide asphalt width with 4 foot gravel shoulders on each side. This would be required across the entire property frontage as well as from the subject property east to the 200 W intersection at Hyde Park City limits. This is a total distance of about 3,700 feet. Drainage would also need to be addressed, and there is a private irrigation pipe line within the County right-of-way that could be impacted. To accommodate the full design, the applicant may need to determine whether additional right-of-way width from other property owners will be needed.

Service Provisions

- **Cache County Fire District:** No Comments for rezone
- **Logan City Environmental Storage (Solid Waste Division):** No Comments for rezone
- **Cache County GIS:** Notification of Avigation Easement(s)

Staff Findings

Given the land use limitations for residential and commercial development with moderate to higher levels of person concentration, Industrial-zoned uses would be potentially more compatible near the Logan-Cache Airport at this property location.

Planning Commission Conclusion and Recommendation

The Planning Commission recommended **approval** of the rezone from A (Agriculture) to I (Industrial) subject to the Council's approval¹ of the Comprehensive General Plan and Future Land Use Map with an Industrial land use recommendation for this property. As recorded in the [October 6, 2022 Planning Commission meeting minutes](#), the TYJ Storage Rezone was recommended for Council approval with a vote of 4, 1 (Watterson voted nay based on the concern of setting a trend towards changing the character of the surrounding area to industrial vs. open space at this time ([Hearing Video Discussion at about 1:01.00](#))).

1. *A Planning Commission recommendation of approval can be considered by the County Council following the Council's adoption of the Comprehensive General Plan and Future Land Use Map updates. The Council was not requested to take action on this rezone prior to a General Plan adoption to avoid the appearance of, or potential for [\(Contract\) Zoning by Agreement in Utah](#).*



Tony Johnson <tony.johnson@amlutah.com>

Parcel Question

3 messages

Justin Lewis <jlewis@smithfieldcity.org>

Mon, Jul 11, 2022 at 8:21 AM

To: Tony Johnson <tony.johnson@amlutah.com>

Cc: Craig Giles <cgiles@smithfieldcity.org>, Brian Boudrero <bboudrero@smithfieldcity.org>

Tony:

Good morning.

It was good to speak with you this morning regarding your project.

Parcels 04-012-0004, 04-012-0012 and 04-012-0013 are a significant distance from the Smithfield City boundary and would take several landowners cooperation in order to be able to annex into Smithfield City in order to not create an island or peninsula.

Smithfield City does not have a concern about these parcels not being annexed at this time because of the location from the current city boundary and the fact that the city does not want to create an island with an annexation.

Thanks,

Justin B. Lewis

City Recorder

Smithfield City Corporation

96 South Main

Smithfield, UT 84335

P (435) 792-7990

F (435) 563-6228

Tony Johnson <tony.johnson@amlutah.com>

Mon, Jul 11, 2022 at 12:56 PM

To: Justin Lewis <jlewis@smithfieldcity.org>

thank you

[Quoted text hidden]



HYDE PARK CITY
established in 1860

113 East Center / P.O. Box 489
Hyde Park, Utah 84318

Phone: 435-563-6507
Fax: 435-563-9029

Cache County
Development Services
179 N Main
Logan, UT 84321

July 20, 2022

Regarding: Development of parcels 04-012-0012; 04-0012-0013 and 04-012-0004

Hyde Park City has been approached by Tony Johnson, representing Chambers Spring Farm LLC, with a request that three parcels be developed within the county and not be annexed into Hyde Park City. Chambers Spring Farm LLC will not be acquiring services from Hyde Park City for their proposed facility and; therefore, will remain in the County. Although these parcels are part of Hyde Park City's and Smithfield City's future annexation boundary line agreement, they have chosen to remain in the County. If at a future time, they would like to annex the corresponding sections of the parcel into Hyde Park City or would like services from Hyde Park City, a request and application for annexation will be considered.

Thank You,

Marcus Allton
Hyde Park City Administrator

MEMORANDUM

21 September 2022

To: Angie Zetterquist
From: Matt Phillips
Subject: Development Review

This memorandum is in regards to a basic engineering review of following requested Rezone.

TYJ Storage Rezone

General Information

A request to rezone 26.42 acres on three parcels from the Agricultural (A10) Zone to the Industrial (I) Zone. Property is located at 4200 N 800 W near Smithfield. Parcels 04-012-0012, -0013, -0004.

County Road Review

This property has frontage along 4200 North, a county road that is classified as a Major Collector. 4200 North provides access to agricultural fields, and generally serves to provide through access from Benson to US 91. The road surface is in fair condition. The typical road along the frontage of the parcels and to US-91 is approximately 20-ft wide, and has no or small shoulders. This road has no posted speed limit and defaults to to 55 mph. Access roads to commercial or industrial uses must at a minimum meet the Major Local Road Standards. A full review of the roadway can be found on page 2.

Roadway Properties

Primary Access Road – 4200 North

Functional Classification	Major Collector	Summer Maintenance	Yes
Speed Limit	NP - 55 MPH	Winter Maintenance	Yes
Dedicated ROW	Yes	Municipal Boundary	No

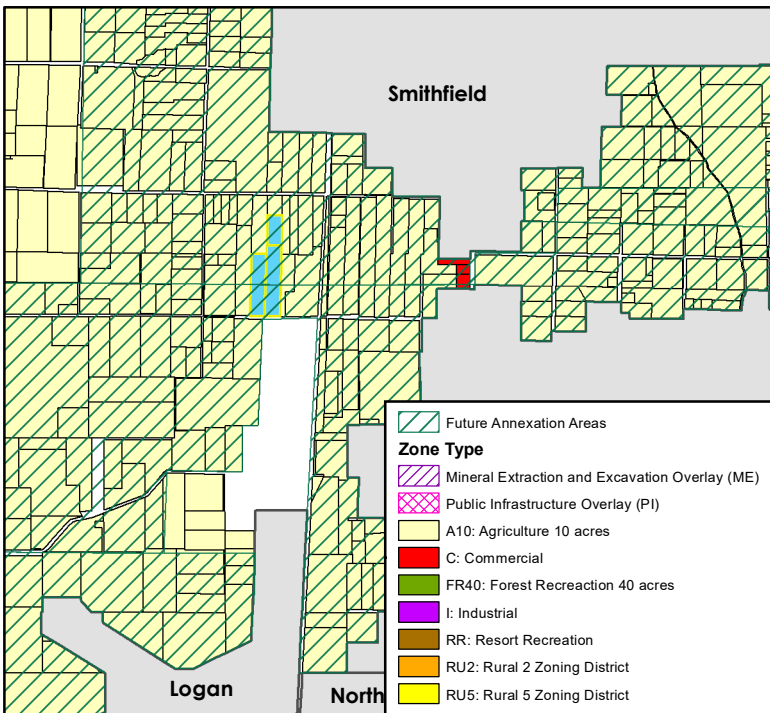
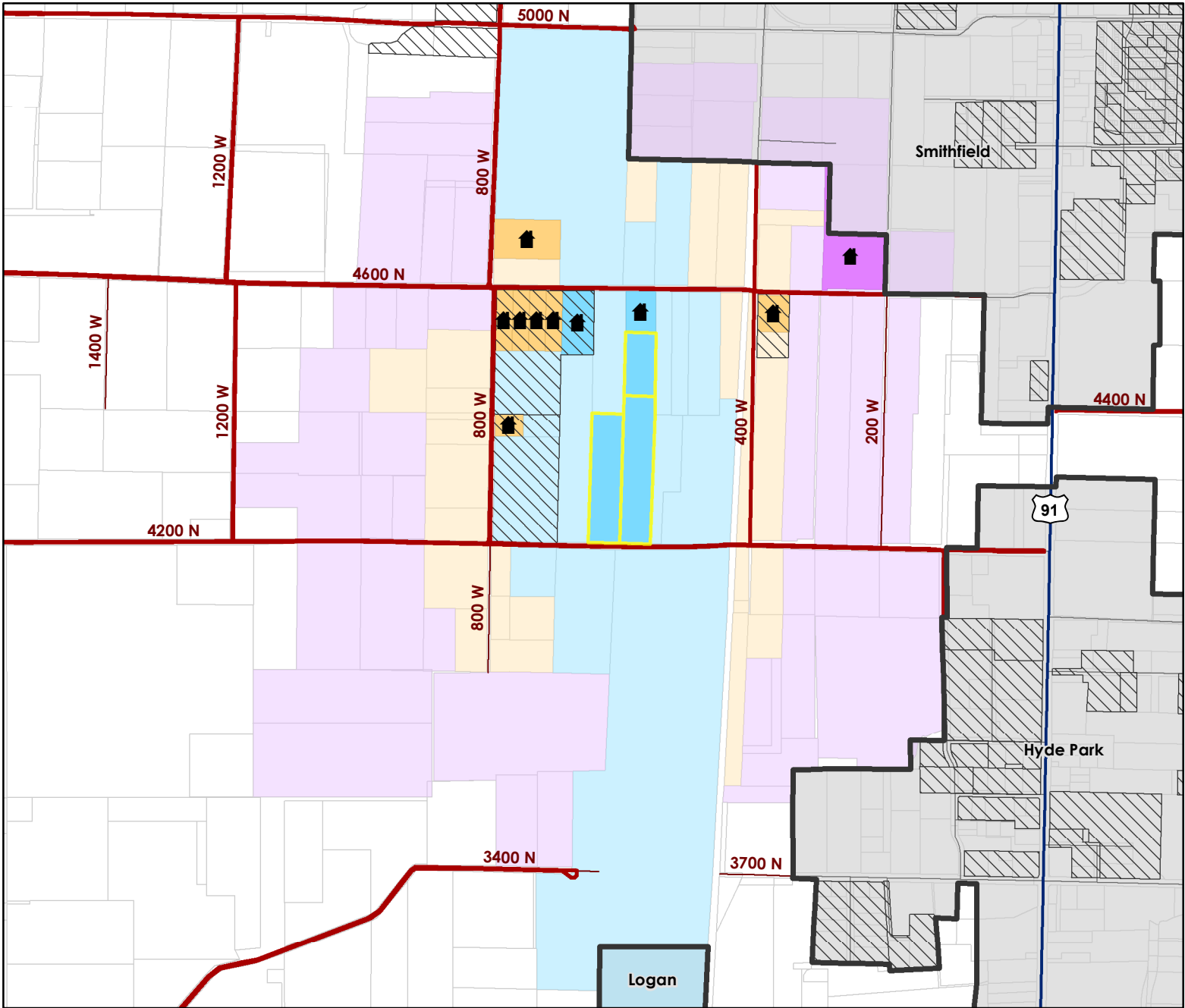
Access Management – 4200 North

Classification	Min. Spacing Standard (Feet)		
	Public/Private Roads	Commercial	Residential/Farm Access
Minor Collector	350	200	200

Analysis of Existing Roadway – 4200 North

Roadway Element	Existing Width (ft)	Future Width (ft)	*Required Width (ft)	Comments or Findings
Travel Lanes	20	24	20	OK
Right-of-Way	66	80	66	OK
Paved Shoulder	0	4	2	Substandard
Gravel Shoulder	0-5	4	4	Substandard
Clear Zone (4:1)	0-18	24	24	Substandard
Material	Paved	Paved	Paved	OK
Structural				Visually OK

*Road is classified as a Major Collector but development would be required to meet a Major Local Road standard. Setbacks should be measured from the Future Right of way of 80-ft



Legend

- Proposed Rezone
- Winter Maintenance
- Municipal Boundaries
- County Roads
- Subdivisions
- Highways
- Parcels

Average Parcel Size	
Adjacent	With a Home: 4 Acres (2 Parcels)
Parcels	Without a Home: 13.1 Acres (19 Parcels)
1/4 Mile	With a Home: 3.2 Acres (9 Parcels)
Buffer	Without a Home: 8.6 Acres (45 Parcels)
1/2 Mile	With a Home: 3.8 Acres (10 Parcels)
Buffer	Without a Home: 10.4 Acres (85 Parcels)
1/2 Mile	Without a Home in Smithfield City: 7.9 Acres (9 Parcels)

*Without a Home Density does not include Logan-Cache Airport 564 acres in both Unincorporated and Logan City





**CACHE COUNTY
RESOLUTION NO. 2023 - 05**

**RESOLUTION AMENDING THE CACHE COUNTY PERSONNEL POLICY &
PROCEDURE MANUAL REGARDING ETHICS AND RECEIVING COMPENSATION
FOR TRANSACTIONS INVOLVING THE COUNTY**

- A. WHEREAS, Utah Code Ann. § 17-53-2, gives the Cache County Council the authority to “pass all ordinances and rules and make all regulations, not repugnant to law;” and
- B. WHEREAS, Cache County Code § 2.12.120, vests “all legislative and policy determining powers” in the County Council and gives the Council the power to “adopt resolutions necessary and appropriate to establish official policy[;]” and
- C. WHEREAS, it is in the best interest of Cache County and its citizens to update the Cache County’s Personnel Policy & Procedure so that it accurately reflects current Utah law and Cache County Code;

Now, therefore, be it ordained by the County Council of Cache County, Utah, that the County Council adopts this resolution to amend the Cache County Personnel Policy & Procedure Manual as follows:

SECTION VIII – RULES AND REGULATION

G. Ethics

3. No officer or employee shall receive or agree to receive compensation for assisting any person or business entity in any transaction involving the County unless the officer or employee follows the requirements in Cache County Code § 2.62.040 and Utah Code Annotated § 17-16a-5, by filing the required sworn statement and disclosing the required information with the County Council or governing body on which they are a member.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				



David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
Jess Bradfield, County Clerk / Auditor

Redline Version of Proposed Amendment

SECTION VIII – RULES AND REGULATION

G. Ethics

3. No officer or employee shall receive or agree to receive compensation for assisting any person or business entity in any transaction involving the County unless the officer or employee follows the requirements in Cache County Code § 2.62.040 and Utah Code Annotated § 17-16a-5, by filing the required sworn statement and disclosing the required information with the County Executive Council, ~~the head of the other agency or entity, and the State of Utah’s Attorney General a sworn statement in compliance with Section 67-16-6, Utah Code Annotated or~~ governing body on which they are a member.



CACHE COUNTY ORDINANCE No. 2023-13

**AN ORDINANCE AMENDING 17.02 OF THE CACHE COUNTY CODE AND
AMENDING 2.20.050 OF THE CACHE COUNTY CODE TO CHANGE THE
APPEAL AUTHORITY**

- (A) WHEREAS, Utah Code 17-27a-701 requires that each local government that regulates land use must appoint an “appeal authority” to hear appeals from decisions applying those land use regulations to a particular application or property; and
- (B) WHEREAS, appeal authorities are authorized to consider appeals of administrative land use decisions, and may grant variances to land use regulations; and
- (C) WHEREAS, a board of adjustment has been the appeal authority for land use decisions in Cache County; and
- (D) WHEREAS, The Cache County Council may designate a hearing officer as the appeal authority, in place of a Board of Adjustment; and
- (E) WHEREAS, hearing officers are more likely to make determinations based on law and create better records, and generally resolve appeals in a more efficient and timely manner than the current Board of Adjustments; and
- (F) WHEREAS, HB 351 was passed by the Utah State Legislature, enacting Utah Code 17-50-340, requires the County Council to create an appeal authority to hear and decide appeals from the County Recorder’s application of the rules; and
- (G) WHEREAS, hearing officers are more likely to make determinations based on law and create better records, and generally resolve appeals in a more efficient and timely manner than a yet-to-be-created Board of Records;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: Section 17.02 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1:

**CHAPTER 17.02
ADMINISTRATION**

SECTION:

17.02.010: Purpose



17.02.020: Rules Of Procedure

17.02.030: Establishing Land Use Authority Duties, Authorities, And Powers

17.02.040: Request A Variance

17.02.050: Effective Period Of Land Use Authority Approval

17.02.060: Appeal A Land Use Authority Decision

17.02.070: Notice For Public Meetings

17.02.010: PURPOSE:

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal.

17.02.020: RULES OF PROCEDURE:

A. The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS:

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;
2. The Director must be appointed by the Cache County Executive;
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:



- a. Adopt procedures for land use application processes;
 - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures;
 - c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:
 - (1) The policies and development standards that apply to the base or overlay zoning district; and
 - (2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and
 - d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and
2. The Executive must appoint a Planning Commission with the advice and majority consent of the Council; and
3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and
4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
6. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and



b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and

c. On other items as the Council directs.

C. Land Use Hearing Officer:

1. Procedures.

- a. The land use hearing officer may administer oaths and compel the attendance of witnesses.
- b. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
- c. The land use hearing officer shall:
 - i. Keep minutes of his or her proceedings; and
 - ii. Keep records of his or her examinations and other official actions.
- d. The land use hearing officer shall file his or her records in the office of the development services division. All such records are public records.
- e. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Powers and Duties

- a. The land use hearing officer shall:
 - i. Act as the appeal authority for zoning decisions applying this title as provided in Section 19.92.050 and for conditional use decisions by a planning commission:
 - ii. Hear and decide the special exceptions to the terms of the zoning ordinance set forth in Section 19.92.060.
 - iii. Hear and decide variances from the terms of the zoning ordinance; and
 - iv. Hear and decide applications for the expansion or modification of nonconforming uses.

D. County Council:

1. The Cache County Council is established as found in Utah Code Annotated section 17-52a-504 as amended, and in title 2, chapter 2.12 of this Code, and has the land use duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:



1. The Land Use Authority is responsible for the land use actions as noted in the table below:

**TABLE 17.02.030
AUTHORITY FOR LAND USE ACTIONS**

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Variance for maximum structure height or minimum setback distances
Planning Commission	Subdivision
	Subdivision amendment
	Conditional use permit
Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	General Plan or General Plan amendment
	Annexation/disconnection

17.02.040: REQUEST A VARIANCE:

A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and

B. A request for a variance must:

1. Be filed with Development Services Department; and

C. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and



D. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL:

A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and

B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and

C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and

D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and

E. No refunds are issued for void applications or permits; and

F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.

1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.

2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:

a. The reason for the extension is not economic.

b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.

3. The applicant bears the burden of proving that the conditions justifying an extension have been met.

G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court.

17.02.060: APPEAL A LAND USE AUTHORITY DECISION:



A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060
 APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Land Use Hearing Officer
Planning Commission	Land Use Hearing Officer
Land Use Hearing Officer	First District Court
Council	First District Court

B. Land use decisions may be appealed:

1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and

2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and

3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify the decision being appealed and parties making the appeal; and

a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal; and

C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and

D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and

E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and



F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and

G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and

1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County.

17.02.070: NOTICE FOR PUBLIC MEETINGS:

A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property.

SECTION 2:

Section 2.20.050 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 2

2.20.050: COUNTY RECORDER:

1. There shall be an office of county recorder, headed by an elected county recorder. The office of county recorder shall have all the functions, responsibilities and powers provided by law.
2. Appeal of a Recorder Decision:
 - a. County Recorder decisions may be appealed:
 - i. By a person with standing that is adversely affected as a result of The Recorder's decision by alleging that The Recorder's decision did not comply with rules made by the County Recorder Standards Board under Section 63C-29-20; and
 - ii. Only if it is the final decision issued by The Recorder, as appeals of decisions made by supporting staff must be reviewed by the Recorder.
 - b. Notices of Appeals must:



- i. Commence within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Recorder’s Office;
- ii. Identify the decision being appealed and parties making the appeal; and
- c. The appellant has the burden of showing the evidence and proving that The Recorder’s decision did not comply with rules made by the County Recorder Standards Board under Section 63C-29-202.
- d. The Appeal Authority shall be the same Hearing Officer used for appeals of Land Use Authority Decisions.
- e. When a notice of appeal is filed, the Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and
- f. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and
- g. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Recorder in its interpretation and application rules made by the County Recorder Standards Board under Section 63C-29-20. Only those decisions in which the Recorder has applied rules made by the County Recorder Standards Board under Section 63C-29-20 may be appealed; and
- h. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-50-340 as amended; and
- i. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law; and
- j. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County.

SECTION 3:

This ordinance takes effect 15 days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				



Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
Jess Bradfield, County Clerk / Auditor

By: _____
David Zook, County Executive



EXHIBIT 1

CHAPTER 17.02 ADMINISTRATION

SECTION:

17.02.010: Purpose

17.02.020: Rules Of Procedure

17.02.030: Establishing Land Use Authority Duties, Authorities, And Powers

17.02.040: Request A Variance

17.02.050: Effective Period Of Land Use Authority Approval

17.02.060: Appeal A Land Use Authority Decision

17.02.070: Notice For Public Meetings

17.02.010: PURPOSE:

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

17.02.020: RULES OF PROCEDURE:

A. The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - - 2020)



17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS:

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;

2. The Director must be appointed by the Cache County Executive;

3. The Director has the duties, authority, and powers as set forth in this chapter.

4. The Director must:

a. Adopt procedures for land use application processes;

b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures;

c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:

(1) The policies and development standards that apply to the base or overlay zoning district; and

(2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and

d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and

5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and

2. The Executive must appoint a Planning Commission with the advice and majority consent of the Council; and

3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and



4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
6. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and
 - b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and
 - c. On other items as the Council directs.

C. Board Of Adjustments Land Use Hearing Officer:

1. Procedures.

- a. The land use hearing officer may administer oaths and compel the attendance of witnesses.
- b. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
- c. The land use hearing officer shall:
 - i. Keep minutes of his or her proceedings; and
 - ii. Keep records of his or her examinations and other official actions.
- d. The land use hearing officer shall file his or her records in the office of the development services division. All such records are public records.
- e. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Powers and Duties

- a. The land use hearing officer shall:
 - i. Act as the appeal authority for zoning decisions applying this title as provided in Section 19.92.050 and for conditional use decisions by a planning commission;
 - ii. Hear and decide the special exceptions to the terms of the zoning ordinance set forth in Section 19.92.060.

iii. Hear and decide variances from the terms of the zoning ordinance; and

iv. Hear and decide applications for the expansion or modification of nonconforming uses.

~~1. The Cache County Board of Adjustments, the BOA, is established and has the duties, authority, and powers as represented within Utah Code Annotated section 17-27a part 7 as amended, and in this chapter; and~~

~~2. The BOA must be composed of five (5) members. All members serve a term of five (5) years. The term of one member expires each year; and~~

~~3. The Executive must appoint each member of the BOA with the advice and consent of the County Council. The Executive, with the advice and consent of the County Council, may remove a member of the BOA with or without cause; and~~

~~4. The BOA must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the BOA. These bylaws and rules of procedure must be approved by the Council.~~

D. County Council:

1. The Cache County Council is established as found in Utah Code Annotated section 17-52a-504 as amended, and in title 2, chapter 2.12 of this Code, and has the land use duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:

1. The Land Use Authority is responsible for the land use actions as noted in the table below:

**TABLE 17.02.030
AUTHORITY FOR LAND USE ACTIONS**

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Variance for maximum structure height or minimum setback distances
Planning Commission	Subdivision
	Subdivision amendment
	Conditional use permit

Board of Adjustments Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	General Plan or General Plan amendment
	Annexation/disconnection

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, --2020)

17.02.040: REQUEST A VARIANCE:

A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and

B. A request for a variance must:

1. Be filed with Development Services Department; and

C. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and

D. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL:

A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and

B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and

C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and

D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and



E. No refunds are issued for void applications or permits; and

F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.

1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.

2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:

a. The reason for the extension is not economic.

b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.

3. The applicant bears the burden of proving that the conditions justifying an extension have been met.

G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

17.02.060: APPEAL A LAND USE AUTHORITY DECISION:

A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060
APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Board of Adjustments <u>Land Use Hearing Officer</u>
Planning Commission	Board of Adjustments <u>Land Use Hearing Officer</u>
Board of Adjustments <u>Land Use Hearing Officer</u>	First District Court
Council	First District Court



B. Land use decisions may be appealed:

1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that ~~the Land Use Authority erred in~~ any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and

2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and

3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify the decision being appealed and parties making the appeal; and

a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal~~erred~~; and

C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and

D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and

E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and

F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and

G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and

1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

17.02.070: NOTICE FOR PUBLIC MEETINGS:



A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018)

EXHIBIT 2

2.20.050: COUNTY RECORDER:

1. There shall be an office of county recorder, headed by an elected county recorder. The office of county recorder shall have all the functions, responsibilities and powers provided by law.
2. **Appeal of a Recorder Decision:**
 - a. **County Recorder decisions may be appealed:**
 - i. By a person with standing that is adversely affected as a result of The Recorder's decision by alleging that The Recorder's decision did not comply with rules made by the County Recorder Standards Board under Section 63C-29-20; and
 - ii. Only if it is the final decision issued by The Recorder, as appeals of decisions made by supporting staff must be reviewed by the Recorder.
 - b. **Notices of Appeals must:**
 - i. Commence within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Recorder's Office;
 - ii. Identify the decision being appealed and parties making the appeal; and



- c. The appellant has the burden of showing the evidence and proving that The Recorder's decision did not comply with rules made by the County Recorder Standards Board under Section 63C-29-202.
- d. The Appeal Authority shall be the same Hearing Officer used for appeals of Land Use Authority Decisions.
- e. When a notice of appeal is filed, the Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and
- f. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and
- g. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Recorder in its interpretation and application rules made by the County Recorder Standards Board under Section 63C-29-20. Only those decisions in which the Recorder has applied rules made by the County Recorder Standards Board under Section 63C-29-20 may be appealed; and
- h. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-50-340 as amended; and
- i. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law; and
- j. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County.